



WEISS  
BURKARDT  
KRAMER LLC

Educational & Municipal Law

September 27, 2023

**VIA: EMAIL ([jvanatta@cvsd.net](mailto:jvanatta@cvsd.net))**

Dr. Johannah M. Vanatta, Superintendent  
Chartiers Valley School District  
2030 Swallow Hill Road  
Pittsburgh, PA 15220

Dear Dr. Vanatta:

This office would be pleased to provide services as Special Counsel to the Chartiers Valley School District with regard to the bargaining of a new custodian/bus driver contract. Included with this proposal is a client list and attorney profiles. The following is our proposal for legal services.

We propose an hourly rate of \$175.00 per hour billed in increments of one-tenth of an hour. Our statements are rendered on a monthly basis and are detailed and itemized as to categories of service and the hours charged. Additionally, we will bill the actual cost for any incidental expenses, including copying and mail/messenger costs.

At the conclusion of this matter, we will retain your legal files for a period of 7 years after we close our file. At the expiration of the 7-year period, we will destroy these files unless you notify us in writing that you wish to take possession of them. We reserve the right to charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

If you are agreeable to the terms of our proposal, please sign the original of this letter and return it to me. I look forward to the opportunity of working with you in this matter.

Very truly yours,

Ira Weiss

cc: Patricia W. Connolly, Finance and Operations Director (via: email)

AGREED TO AND ACCEPTED BY:

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
President Board of School Directors