ALLEGHENY INTERMEDIATE UNIT

PROGRAM OF SERVICES BUDGET

2021–2022

aiu3
Allegheny Intermediate Unit

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Program of Services Budget 2021/2022

Introduction

The Program of Services Budget is mandated by school code and includes the areas of: curriculum development and instructional improvement; educational planning; educational technology; continuing professional education; pupil personnel; state and federal liaison; and leadership support services. For the Allegheny Intermediate Unit (AIU), this budget represents approximately 1% of the agency's operation. A chart reflecting an overview of the dollar value of total budgets operated under the auspices of the AIU in 2019/2020 can be found on page 8. More than 135 separate program budgets make up the over $157 million total.

The 2021/2022 Program of Services Budget, sometimes referred to as the General Operating Budget, is developed following a series of discussions among the district superintendents and a number of administrators at the AIU. Program of Services Budget discussions occur with the Superintendents' Finance Team and also at regularly scheduled regional superintendents' meetings. In the process of being formulated, and before each budget is submitted for approval to the respective school boards, the Program of Services Budget undergoes a high level of scrutiny by those individuals in position to comment on it most objectively.

The document is also reviewed by members of the AIU Board of Directors, who are in the unique position of being able to analyze the budget from the perspective of a local school board member and a member of the AIU board. After considering the recommendations from all of the participants in the review process, revisions are made and the final Program of Services Budget is drafted. The budget is provided to district superintendents for final review, approved by the AIU board and submitted to the local school boards for approval.

The 2021/2022 Program of Services Budget reflects no increase in the district allocation. The AIU continues its committtment to hold the line on costs while ensuring that it provides an array of services that are high quality, leading edge and cost effective for our member districts.

Program of Services District Allocation

Description	Actual 2019-2020	Actual 2020-2021	Proposed 2021-2022
Total District Allocation	$1,811,545	$1,811,545	$1,811,545

Outline of Procedure for Adoption of the Program of Services Budget

- AIU staff and the Superintendents' Finance Team began meeting in November 2020 to prepare the 2021/2022 Program of Services Budget.

- A draft Program of Services Budget was shared with the Superintendents' Advisory Council (42 superintendents) on December 15, 2020 and agreed upon on January 19, 2021.

- The AIU Board of Directors adopted the budget at their meeting held on January 25, 2021.

- A majority of the boards and a majority of the weighted votes (based upon pupil population) in the 42 districts must approve the Program of Services Budget. This action should be scheduled by the school district in March of 2021.

- The budget must be submitted to the Pennsylvania Department of Education by May 1, 2021 for approval.

The AIU is a vibrant and evolving organization committed to serving the students and families in your district. Your favorable response to the 2021/2022 Program of Services Budget will enable us to sustain this commitment. Your vote is appreciated.

If you have any questions, please do not hesitate to contact Robert Scherrer, Executive Director, 412-394-5979, robert.scherrer@aiu3.net or Joseph Lucarelli, Chief Finance and Operations Officer, 412-394-5813, joseph.lucarelli@aiu3.net.

Questions and Answers About the Allegheny Intermediate Unit and its Program of Services Budget

1. What are intermediate units?

Intermediate units are regional educational service agencies. Created by the Pennsylvania state legislature in 1970, they represent the middle level of the three-level system in Pennsylvania for the delivery of educational services between the state Department of Education and local school districts.

2. How many intermediate units are there in Pennsylvania?

There are 29 intermediate units in Pennsylvania. Together they encompass the 500 public school districts in the Commonwealth.

3. Which school districts are served by the AIU?

The AIU serves all of the school districts in Allegheny County outside of the City of Pittsburgh. The total number of school districts is 42, serving about 113,603 students in K-12 public schools. The AIU's service area contains more school districts than any other intermediate unit in the Commonwealth.

4. What is the role of intermediate units in relation to school districts?

In 1970, the state legislature established intermediate units as regional consortia to collaborate with school districts, provide certain vital and specialized support services for students, and make the state system of education more equitable. Intermediate units were created to support and assist local school districts, not to replace or duplicate the basic responsibilities delegated to school districts by the state.

5. Why were intermediate units created?

The state legislature created intermediate units to assist in providing each child with equal access to a quality education. School districts in a region may vary widely in their access to the finances and resources necessary to enable all of their children to receive an appropriate education. The wealth of a district may change over time varying the resources available to meet its needs. Therefore, in the spirit of collaboration, the intermediate unit works to pool the resources of school districts so that all students in the region benefit despite the shifting financial base of the local district. The intermediate unit acts as a catalyst for cooperative ventures.

6. How does the AIU assist in enabling children to have equal access to educational opportunity?

In partnership with its member school districts, the AIU helps to ensure an equitable education for all students in three basic ways:

a. By providing significant economies of scale as a consortium in purchasing essential products and services for individual school districts;

b. By having the experienced staff to provide expertise and certain vital, specialized support services that school districts may not have or may have difficulty providing; and

c. By allowing school districts to use subsequent cost savings realized (including time and effort saved) to stabilize their tax bases and make greater direct investments toward their instructional needs.

7. Why is the AIU considered to be a valuable regional asset?

The AIU has been a partner with local school districts for nearly 50 years. With over 135 different programs, the AIU has assembled a highly diversified and skilled staff to support the wide range of local school districts in Allegheny County. As members of a regional educational service agency, the AIU staff has both a national and state perspective and a well-established network upon which to draw ideas and resources to assist local districts. In addition, its knowledge of this region, its leaders, and the operation of its school districts have made it sensitive to local educational and economic issues in providing valuable assistance and services.

(continued)

Overall, the AIU represents a form of insurance to any local school district in the event that it has a need that it cannot meet for itself. It is a ready resource that has proven over the years to be reliable and credible in finding ways to meet the wide range of needs of local districts. The agency also serves as a bridge to economic development and other not-for-profit agencies.

8. What direct services does the AIU provide for local school districts from its general operating budget?

Each intermediate unit collaborates with local school districts to provide services at their discretion within a state-mandated framework. The original state-mandated services that each intermediate unit may provide from its general operating budget are:

- curriculum development and instructional improvement;
- educational planning;
- instructional media;
- continuing professional education;
- pupil personnel;
- state and federal liaison services; and
- management support.

The Program of Services Budget outlines the expenditure and revenue plan to support, coordinate, and operate the specific programs and services associated with the above-mentioned framework. The state subsidy allocated to the AIU on behalf of the local school districts enables each district to participate in and access the services within this framework.

A detailed description of these specific programs and services can be found in the AIU's *Services Guide*.

9. What other AIU services are available to the districts?

The administrative section of the Program of Services Budget provides the resources to supervise and direct more than 135 programs overseen by the AIU Board of Directors, funded with any combination of federal, state, local, and private funds for student and district needs and the various collaborative efforts now in effect.

10. How is the AIU's Program of Services Budget funded?

In 2017/2018, upon recommendation of the Superintendents' Finance Team, the AIU Program of Services Budget, which is required to be approved by the 42 school districts, was simplified to reflect the portion of programs and staff funded by the districts. This format was well received and continues in 2021/2022. Revenue for the mandated Program of Services is generated from district allocations from state revenue and other state subsidies, i.e., social security and retirement reimbursement.

11. How much is allocated for these services?

The Allegheny County school districts' allocation, once determined through the budget process, is appropriated by the state for each district with the annual amount in direct relation to district wealth (Aid Ratio) and enrollment (WADM).

12. How is the allocation from each district made to the AIU?

Each school district's allocation to support the Program of Services Budget is made through a state system of allocation as described above. The state withholds this allocation from each district's Basic Education Subsidy (BES) and forwards these funds directly to the AIU to support the Program of Services.

13. Are district allocations in the Program of Services Budget used to support other AIU programs?

No. District allocations only support the state-mandated program of services as described in question eight. Other AIU revenues are used to support other AIU programs.

14. Can revenue from the Program of Services Budget be transferred to other programs outside of the Program of Services and vice versa?

No. Transfers of revenue are not permitted.

(continued)

15. How is the Program of Services Budget developed?

Each of the program leaders in the AIU associated with the Program of Services Budget develops his/her section of the budget, based on input from each program's particular advisory committee of superintendents. Suggestions from the AIU executive director, resulting from the input of various agencies representing the needs of school districts, are also taken into consideration. Then, the composite program budget is discussed and reviewed by the Superintendents' Finance Team and the 42-member Superintendents' Advisory Council as a whole.

16. Who approves the Program of Services Budget?

Superintendents from the 42 school districts reach concurrence on the budget, typically at the January superintendents' meeting. Then, the budget is presented to the AIU Board of Directors for its review and approval. Finally, after reviewing the budget, each local school board takes official action by voting on the budget at a public meeting in its district during March or April. The approved budget is then forwarded to the Pennsylvania Department of Education by May 1 for the upcoming fiscal year beginning July 1. The state-approved budget document establishes the revenue to be allocated to the AIU from the state budget.

17. Why is the Program of Services Budget the only AIU budget reviewed and voted on by the local boards?

State legislation requires local school district boards to review and approve the Program of Services Budget. Budgets for other AIU programs are carefully developed and are subject to review and approval by their respective funding sources and the AIU board. All AIU budgets for programs provided by the intermediate unit are reviewed and approved annually by the 13-member board of directors, elected by the boards of directors of the 42 suburban school districts in Allegheny County.

Programs and Services Provided to Chartiers Valley School District

Below is a list of services provided by the Allegheny Intermediate Unit. Many of the listed services are provided at no charge, while others are available for purchase. A check mark indicates your district's participation during the 2019-2020 school year. Please visit our website (www.aiu3.net) for more information about these services.

Administration
- ☐ Communication Services - Communications Audit
- ☐ Communication Services - Graphic Design
- ☐ Communication Services - Public Relations
- ☑ Communication Services - Public Relations Role-Alike Meetings
- ☐ Leadership Services - New Superintendent Support
- ☑ Leadership Services - Superintendent Advisory Council
- ☐ Leadership Services - Superintendent Commission
- ☑ Leadership Services - Superintendent Professional Development
- ☑ Leadership Services - SuperSite
- ☑ Legislative Policy and Advocacy
- ☐ Safety and Security - Emergency Management Role-Alike Meetings
- ☑ Safety and Security - Training and Consultation

ECFCS
- ☑ Alternative Education Program - Community Schools East and West/RESC
- ☑ Alternative Education Program - Detention Education System
- ☑ Alternative Education Program - Truancy Prevention Program
- ☑ DART (Preschool Early Intervention Services)
- ☐ Early Behavioral Intensive Intervention (EBII)
- ☑ Early Head Start
- ☑ Education for Children and Youth Experiencing Homelessness (ECYEH)
- ☑ Educational Stability for Foster Care Youth
- ☑ FACES - Family and Immigrant Connections
- ☑ FACES - Family Literacy Program
- ☐ FACES - Family Support Centers
- ☐ FACES - Lincoln Park After-School Program
- ☐ FACES - Project ELECT
- ☐ FACES - Responsible Fatherhood Program
- ☑ Head Start
- ☑ Pre-K Counts

Finance & Business Operations
- ☑ Act 1 Mailing Coordination
- ☑ Business Administrator Role-Alike Meetings
- ☑ Data Collection and Reporting System for Special Education
- ☐ Group Term Life Insurance Consortium
- ☑ IDEIA Sub-Recipient Monitoring
- ☑ Joint Purchasing Program

Finance & Business Operations
- ☑ Program of Services Budget
- ☑ School-Based ACCESS Program (SBAP)
- ☐ Special Education Transportation Services

Human Resources & Labor Relations
- ☐ HR Audit/Job Descriptions
- ☑ HR Director Role-Alike Meetings
- ☑ PA-Educator.net
- ☐ SmartSTART
- ☐ Superintendent Search

Information Technology
- ☐ High Speed Copying and Duplication
- ☐ Managed Services
- ☑ Technology Coordinator Role-Alike Meetings

Special Education & Pupil Services
- ☑ Administrative Support - Extended School Year
- ☑ Blind and Visually Impaired Support Program
- ☐ BrainSTEPS
- ☑ Deaf/Hard of Hearing Support Program
- ☑ Deaf/Hard of Hearing Support Program - Audiology
- ☐ Deaf/Hard of Hearing Support Program - Communication Access Services for Students with Hearing Loss
- ☐ Pupil Personnel Services - BCBA Services
- ☑ Pupil Personnel Services - Bullying Prevention Program
- ☑ Pupil Personnel Services - Occupational Therapy
- ☑ Pupil Personnel Services - OT/PT Supervision and Consultation
- ☑ Pupil Personnel Services - Physical Therapy
- ☐ Pupil Personnel Services - Psychological Services
- ☐ Pupil Personnel Services - Social Work Services
- ☑ Special Education Liaison Role-Alike Meetings
- ☐ Special Education Support Program - Supervisor Services
- ☐ Speech/Language Impaired Support Program - Auditory Processing Disorders (APD) Consultative Team
- ☐ Speech/Language Impaired Support Program - Diagnostic/Consultation
- ☐ Speech/Language Impaired Support Program - Primary Expressions Classrooms
- ☐ Speech/Language Impaired Support Program - Supervisory Services/in-service
- ☑ Speech/Language Impaired Support Program - Therapy or Consultative Services
- ☑ The Mon Valley School

Special Education & Pupil Services

- ☑ The Pathfinder School
- ☐ The Sunrise School
- ☐ Transition Consultants
- ☐ Travel Services

Teaching & Learning

- ☑ Academic Events
- ☐ Advanced Placement Summer Institute
- ☑ Assistive Technology
- ☐ Assistive Technology Instructional Support
- ☐ Career Awareness - Career Connections
- ☑ Classroom Diagnostic Tools
- ☐ code.org
- ☑ Continuing Professional Education - Act 48
- ☑ Continuing Professional Education - In-Service Credit Courses
- ☐ Continuing Professional Education -Teacher Induction Program
- ☑ Curriculum Director Role-Alike Meetings
- ☑ Data Governance
- ☐ Federal Programs Coordinator Role Alike Meetings
- ☑ Google Certified Educator Coaching
- ☑ Grant Network
- ☐ Instructional Media Services/Discovery
- ☐ Intensive Interagency Coordination
- ☐ K-12 English as a Second Language - Direct Instruction Model
- ☐ K-12 English as a Second Language - Supplemental Services - Student Evaluations and Proficiency Testing
- ☐ K-12 English as a Second Language - Supplemental Services - Supervisor Services
- ☑ K-12 English as a Second Language - Title III Professional Development Consortium
- ☑ K-12 English as a Second Language - TransPerfect Translation Services
- ☐ Math & Science Collaborative - 3rd-5th Gr. Math Teacher Network
- ☐ Math & Science Collaborative - 6th-7th Gr. Math Teacher Network
- ☐ Math & Science Collaborative - 8th Gr. Alg I Math Teacher Network
- ☐ Math & Science Collaborative - Clean Energy Science & Engineering Workshop (Arconic Foundation)
- ☐ Math & Science Collaborative - Code.org Regional Facilitation Partner: CS Principles and CS Discoveries Cohorts
- ☐ Math & Science Collaborative - Customized Professional Development & Curriculum
- ☐ Math & Science Collaborative - Educators and Corporations Partnership for STEM Learning (ECP)
- ☐ Math & Science Collaborative - Gr. 3-5 Math Institute

Teaching & Learning

- ☐ Math & Science Collaborative - Gr. 3-8: Math Open-Ended Item Workshop
- ☐ Math & Science Collaborative - K-2 Mathematics Institute
- ☐ Math & Science Collaborative - Math Coach Network
- ☑ Math & Science Collaborative - MSC Newsletter
- ☐ Math & Science Collaborative - Storytime STEM-packs™: Entry Point for Early Computer Science and STEM Learning in PreK-2 Classrooms and Public Libraries
- ☐ Math & Science Collaborative - Supporting Ratios & Proportional Reasoning Instruction in Grades 6-8
- ☐ Math & Science Collaborative - Supporting Understanding of Fraction and Fraction Operations in Grades 3-5
- ☑ Media Coordinator Role-Alike Meetings
- ☑ Non-Public Schools Title I Services
- ☐ Non-Public Schools Title IIA Services
- ☐ PA Institute for Instructional Coaching
- ☑ Professional Development - Autism Support
- ☐ Professional Development - Behavior
- ☐ Professional Development - Co-Teaching
- ☑ Professional Development - Effective Secondary Transition Practices: IEP Compliance & Consultation
- ☑ Professional Development - Gifted Education
- ☑ Professional Development - Inclusive Practices
- ☐ Professional Development - LETRS Training
- ☑ Professional Development - Literacy for Struggling Learners
- ☐ Professional Development - Mathematics for Struggling Learners
- ☑ Professional Development - Multi-tiered Systems of Support MTSS/RTII
- ☑ Professional Development - PA Inspired Leadership Initiative
- ☐ Professional Development - PA Value Added Assessment System
- ☑ Professional Development - Remote Learning @ AIU3
- ☑ Professional Development - School Wide Positive Behavior Interventions and Support
- ☑ Professional Development - Social Studies Network
- ☐ Professional Development - Successful Practices for Secondary Transition Continuous Improvement
- ☐ Reading Achievement Center/Reading Services - Adolescent Literacy Institute
- ☐ Reading Achievement Center/Reading Services - Comprehension, Close Reading, and Complex Text: Laying the Foundation K-2
- ☐ Reading Achievement Center/Reading Services - Curriculum Mapping/Writing
- ☐ Reading Achievement Center/Reading Services - Customized Reading Support
- ☑ Reading Achievement Center/Reading Services - ELA Symposium
- ☐ Reading Achievement Center/Reading Services - K-3 Apprenticeship Model
- ☐ Reading Achievement Center/Reading Services - Keys to Comprehension
- ☐ Reading Achievement Center/Reading Services - Reading Specialists' Network

Teaching & Learning

- ☐ Reading Achievement Center/Reading Services - Supporting Teacher Growth with Common Core Shifts (Act 45 course)
- ☐ Reading Achievement Center/Reading Services - Text Dependent Analysis Part 2
- ☐ Reading Achievement Center/Reading Services - Text Dependent Analysis: Effective Instructional Practices
- ☐ Reading Achievement Center/Reading Services - Thinking Through the Pencil
- ☐ STEAM Grants
- ☑ STEAM Lending Library
- ☑ Technology Integration - BrightBytes Clarity Tool
- ☐ Technology Integration - Instructional Coach Workshops
- ☑ Waterfront Learning

General Overview of AIU Budgets
2019/2020 Budgets as of June 30, 2020

Comparative Analysis of Program of Services Budget to Total AIU Combined Budgets including Steel Center Vo-Tech*

$157,684,328*

Program of Services
1%

Early Childhood Education
28%

Special Education Programs
40%

Steel Center for CTE
4%

Alternative Education Programs
8%

Non-Public Schools Program
4%

^ Other
15%
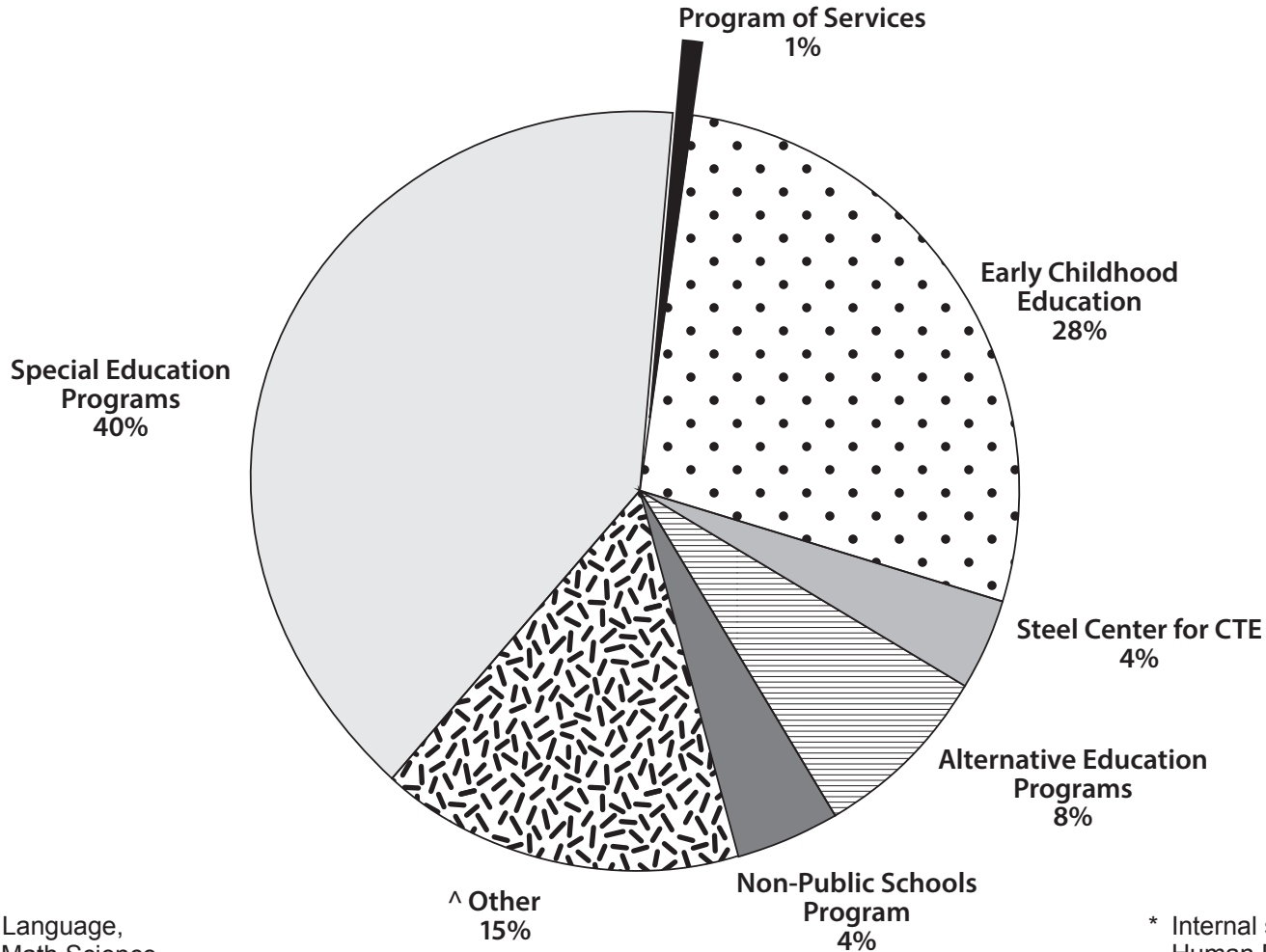
^ English as a Second Language, Waterfront Learning, Math Science Collaborative, Reading Achievement, Center for Creativity, etc.

* Internal services budgets such as Human Resources and Business Office are not included in this summary, as those costs are allocated to other programs.

Program Descriptions and Staff

Board/Administrative Services/
Organizational Leadership and Development

Executive Director, Robert Scherrer, Ed.D. . . . . (0.45 FTE) 412-394-5979

Executive Assistant, Patricia Sands . . . . (0.75 FTE) 412-394-5707

Director of Safety/Security, Aaron Skrbin. . . . . (0.30 FTE) 412-394-5933

A major focus of the intermediate unit is to assist school districts in improving student achievement and finding ways to engage learners using innovative, high-quality techniques. The AIU supports initiatives on behalf of the public schools in Allegheny County and the region. We foster partnerships and alliances with other agencies and schools beyond Allegheny County to establish and nurture interagency collaboration that results in the sharing of resources and the provision of cost-effective, consortium-based services. AIU consortium activities promote the most effective use of tax dollars through economies of scale. The AIU is recognized as a center for resource sharing and information.

The executive director, as required by legislation, convenes monthly meetings for the 42 Allegheny County school superintendents which serve as a regular forum to discuss current educational topics, share successes, identify best practices, and develop regional solutions through mutual problem solving. These meetings aim to provide regional and state perspectives for improving education across Allegheny County through ongoing communication, sharing of information, and generating ideas.

In addition, this office oversees the administration of all other AIU programs and services offered through the divisions: Early Childhood, Family and Community Services; Finance and Business Operations; Information Technology; Human Resources and Labor Relations; Special Education and Pupil Services; and Teaching and Learning. As of January 2021, there were over 135 separate budgets totaling over $157 million flowing through the AIU for which this office is accountable.

The Board/Administrative Services/Organizational Leadership and Development section of the Program of Services Budget includes salaries and benefits for the executive director and an executive assistant. The budget includes expenses, material, and equipment for all AIU board functions and superintendents' meetings, professional development and other meetings associated with the above-mentioned activities. In addition, districts are provided with a variety of leadership services including conferences and professional development programs for board members, superintendents, aspiring superintendents, and those responsible for emergency management services.

Educational Technology Services and Information Technology

Chief Technology Officer, Jon Amelio	(0.10 FTE)	 412-394-5710
Executive Assistant, Janet Galaski	(0.10 FTE)	 412-394-5753
Instructional Technology Coordinator, Jana Baxter	(0.90 FTE)	 412-394-4602
Curriculum and Technology Coordinator, Kevin Conner	(0.90 FTE)	 412-394-5760

Educational Technology Services is committed to providing districts the resources necessary to leverage technology to support effective curriculum and instruction. The services provided include:

- Identification and support for open educational resources;
- Professional development related to the integration of technology;
- Video/web conferencing and webinar consultation;
- Role-alike meetings for media coordinators, instructional and technology coaches;
- Learning Management System (LMS) training and support for Canvas, and Schoology;
- Facilitation of the collection and analysis of BrightBytes data;
- Web-based formative assessment and student engagement tools;
- Correlating ISTE standards for administrators, coaches, teachers, and students;
- Certification training for instructional technologies including Google, Nearpod, and Apple;
- Management and professional development for STEAM Lending Library;
- Identification and vetting of educational technology products and services;.
- COVID-19 Response and Reinvention Initiative;
- Coordinates consortium pricing on variety of ed-tech tools and services through PAIMS.

Educational Technology Services provides resources, tools, professional development, and support to districts within the AIU to integrate technology across the curriculum. The AIU facilitates regionally-produced programs through transformED and educational community partners such as Remake Learning.

The chief technology officer convenes monthly meetings for Allegheny County schools' technology directors. The educational technology team facilitates the Instructional Technology Team of superintendents and convenes meetings with district media coordinators, librarians, and instructional coaches to assist schools in integrating technology to improve student learning.

Special Education and Pupil Services

Assistant Executive Director, James Palmiero, Ed.D. 412-394-5956

Assistant Director, Brian Welles . . . . (0.15 FTE). . . . 412-394-5732

Executive Assistant, Lisa Wakefield. (0.25 FTE). . . . 412-394-5817

The AIU's Special Education and Pupil Services Division oversees and provides programs and services to the 42 suburban school districts and 12 charter schools in Allegheny County. These programs and services support districts and charter schools in meeting the changing needs of their students with disabilities. The special education staff includes special education supervisors, psychologists, social workers, teachers, speech/language pathologists, vision teachers, hearing teachers, educational audiologists and interpreters, occupational and physical therapists, transition consultants, travel trainers, work-based learning coordinators, and paraprofessionals.

The Special Education and Pupil Services Division can provide district-based services for students who require autistic support, emotional support, learning support, life skills support, multi-disabilities support, physical support, and related services.

The AIU operates the Mon Valley School, The Pathfinder School, and Sunrise School for those students whose educational needs require center-based services. Our schools are dedicated to the students' acquisition of academic, vocational, social, and emotional skill development. Our schools offer a a safe, secure learning environment in which learning focuses on students' transitions back to their home school and adult, community-based living.

The Special Education and Pupil Services Division convenes monthly meetings of the district special education liaisons and provides topical pupil services professional development. In addition, advisory meetings are held for new school district special education liaisons. The division leadership also provides support for the Local Task Force on the Right to Education and represents the AIU at the state level through the Pennsylvania Association of Intermediate Units.

School districts may contact the Pupil Services Department when they need:

- Psychological, educational, and behavioral assessments;
- Evaluation and consultation on students with low incidence disabilities;
- Psychological and social work intervention including counseling and family consultations;
- Crisis intervention management; and
- Surrogate parent information.

The division's staff is committed and dedicated to working with local education agencies to provide high-quality services that will enhance the school experience for students receiving special education services, their families, and staff.

While the Program of Services Budget partially supports these areas, some services are provided for a fee.

State and Federal Liaison Services/ Communication Services

Executive Director
   Robert Scherrer, Ed.D............................ (0.05 FTE)....... 412-394-5979
General Counsel
   Joseph D. Shaulis, Esq........................... (0.30 FTE)....... 412-394-4521
Supervisor of Communication Services
   Sarah McCluan .... (0.25 FTE)....... 412-394-3472

Government liaison services are provided on behalf of the AIU and the 42 suburban school districts it serves. These services include meeting, interacting, and developing relationships with PDE personnel and federal and state legislators to communicate, educate, and advocate for issues affecting school districts that the AIU serves. The executive director attends meetings with the Department of Education and communicates information to the superintendents.

The general counsel coordinates advocacy efforts on behalf of the AIU's 42 suburban school districts. The director works with superintendents around key legislative issues and regularly provides updates to school districts. The director and staff are available to provide expertise to district personnel in the areas of educational funding, legislative processes, building relationships with legislators, reaching external audiences, and effectively advocating for public education.

Members of the Communication Services Department are available to provide assistance and expertise in the areas of public relations, media management, marketing, graphic design, and customer service. The supervisor of communication services convenes role-alike meetings for Allegheny County school district public relations officers and is available to advise school district personnel regarding strategic marketing and public relations initiatives.

Teaching and Learning (Staff Development Services)

Assistant Executive Director, TBD
Curriculum and Professional Development .... (0.75 FTE) 412-394-5792

   Coordinators
   Michele Burgess.................................. (0.25 FTE) 412-394-4639
   Paul Cindric .... (0.50 FTE) 412-394-4940
   Amy Davis.. (0.50 FTE) 412-394-4193
   Michael Fierle .... (0.50 FTE) 412-394-4628
   Heather Moschetta............................. (0.50 FTE) 412-394-4919
   Gabriela Rose .... (0.15 FTE) 412-394-4636
   Tyler Samstag .... (0.50 FTE) 412-394-5829
   Brian Stamford .... (0.50 FTE) 412-394-5923
   Lisa Yonek.. (0.50 FTE) 412-394-1370
Executive Assistant, Jessica Shanahan .... (0.75 FTE) 412-394-5709
Administrative Support, Denise Pilarski.............. (0.50 FTE) 412-394-5845

The Teaching and Learning Division is committed to providing districts with the resources to deepen professional knowledge and to enhance the achievement of all learners. Services are available to support instructional leadership, delivery of remote instruction, content knowledge, curriculum development, utilization of assessment data, and implementation of educational innovations. A continuum of assistance includes consultation, professional development, planning, coaching, resource sharing, networking, and facilitation of major initiatives. Activities of the department fall within the following general areas to support sustained professional learning:

- PA Academic Standards;
- Comprehensive planning process and school improvement;
- Analysis of assessment data to inform instruction;
- Curriculum alignment and instructional implications;
- Educator evaluation;
- Liaison for State and Federal initiatives and programs;
- Content deepening in literacy, science, mathematics, social studies, and computer science;
- Role-specific networking for curriculum directors, principals, reading, math, computer science, science, social studies teachers, instructional coaches, and STEAM facilitators;

- COVID-19 Response and Reinvention Initiative;
- Innovative Practices;
- PSSA, Keystone Exams, and Classroom Diagnostic Tools; and, Future Ready PA Index.

Teaching and Learning personnel convene monthly meetings with the curriculum directors throughout Allegheny County and facilitate the monthly Superintendents' Teaching and Learning, Career Education and Equity Teams. The director and other personnel also represent the AIU at the state level.

2019-2020 Program of Services Actual Expenditures

Object	Object Description	Board Services (2310)	Office of Executive Director (2360)	Organizational Leadership and Development (2860)	Teaching and Learning (2260)	Technology (2840)	Educational Technology Services (2220)	State and Federal Agency Liaison Services (2850)	Communications (2540)	Pupil Personnel Services (2140)	Other Operational (2690)	Building Services (2620)	Total of All Services (2019-20)
110	Official/Administrative Salaries	$ -	$ 84,316	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ 84,316
111	Regular Administrative Salaries	-	-	-	-	14,488	193,207	51,027	-	34,144		-	292,866
121	Professional Education Salaries	-	-	-	408,250	-	-	-	-	-	21,226	-	429,476
131	Professional/Other Regular Salaries	-	-	-	-	-	-	-	21,985	-		-	21,985
150	Office/Clerical Salaries	30,426	15,324	-	49,112	5,331	-	-	-	16,420		-	116,613
211	Medical Insurance	9,219	12,825	-	78,210	2,498	32,275	2,838	4,401	7,927	3,651	-	153,845
213	Life Insurance	347	1,045	-	6,224	259	2,907	711	334	709	319	-	12,855
220	Social Security Contributions	2,257	6,176	-	34,489	1,442	14,597	3,654	1,645	3,811	1,594	-	69,666
230	Retirement Contributions	10,349	34,124	-	156,872	6,779	66,250	17,137	7,539	17,338	7,278	-	323,666
240	Tuition Reimbursement	-	-	-	6,000	-	-	-	-	-		-	6,000
250	Unemployment Compensation	45	52	-	514	14	135	26	19	56	45	-	906
260	Workers' Compensation	197	621	-	2,734	119	1,152	300	132	303	127	-	5,686
281	Retiree Health Insurance Expense	701	981	-	7,078	280	2,523	491	350	1,051		-	13,455
291	Other Employee Benefits	-	-	-	4,763	-	3,105	-	542	-		-	8,410
322	Professional Education Services-IUs	-	-	19,121	-	-	-	-	-	-		-	19,121
324	Professional Education Service-Employee Training	-	-	-	-	-	550	79	-	-		-	629
330	Other Professional Services	-	6,809	-	-	-	-	-	-	-		-	6,809
360	Employee Training and Development Services	55	174		834			284			250		1,597
390	Other Purchased Professional/Technical Service	7,125	1,750	3,472	-	-	599	2,325	-	-		-	15,271
391	Internal Operations	-	-	-	-	-	-	-	-	-		-	-
448	Lease/Rental of Hardware and Related Technology	-	-	-	-	-	-	-	-	-		-	-
490	Other Purchased Property	-	-	-	-	-	-	13,362	-	-		132,686	146,048
523	General Property and Liability Insurance	-	-	-	-	-	-	-	-	-		2,872	2,872
525	Bonding Insurance	579	-	-	-	-	-	-	-	-		-	579
529	Other Insurance	-	-	-	-	-	-	-	-	-		460	460
530	Communications	-	1,695	-	2,621	-	989	-	-	-	470	-	5,775
540	Advertising	650	-	-	-	-	-	-	-	-		-	650
550	Printing and Binding	1,285	6,045	80	1,604	-	144	318	-	-	81	-	9,558
580	Travel	7,481	2,073		6,912	-	3,321	1,202	-	-	889	-	21,878
610	General Supplies	997	1,085	528	2,305	-	-	166	-	24	549	-	5,655
630	Food	3,336	2,221	2,298	702	-	465	803	-	-	818	-	10,644
640	Books and Periodicals	-	7,541	-	(285)	-	-	558	-	-		-	7,815
648	Education Software	-	-	-	-	-	30,245	-	-	-		-	30,245
648	Education Software (Brightbytes prepayment)						31,746						31,746
650	Supplies & Fees - Technology Related	-	5,030	-	4,043	-	2,302	-	1,537	-	660	-	13,572
810	Dues and Fees	-	12,628	-	1,024	-	300	705	-	-	40	-	14,697
939	Other Fund Transfers	-	-	-	-	-	-	-	-	-	-	743	743
2019-2020 Actual Expenditures		$ 75,049	$ 202,514	$ 25,498	$ 774,007	$ 31,210	$ 386,813	$ 95,987	$ 38,483	$ 81,784	$ 37,998	$ 136,017	$ 1,886,103

2019-2020 Program of Services District Allocation	$1,700,185
2017-2018 Deferred Revenue	$107,040
Miscellaneous Revenue (46960)	50
State Social Security Revenue (47810)	34,833
State Retirement Revenue (47820)	161,833
2019-2020 Program of Services District Deferred Revenue for 2021-2022	**($117,838)**

2021-2022 Program of Services Budget Detail

Object	Object Description	Board Services (2310)	Office of Executive Director (2360)	Organizational Leadership and Development (2860)	Teaching and Learning (2260)	Technology (2840)	Educational Technology Services (2220)	State and Federal Agency Liaison Services (2850)	Communications (2540)	Pupil Personnel Services (2140)	Other Operational (2690)	Building Services (2620)	Total of All Services
110	Official/Administrative Salaries	$0	$92,250	$0	$0	$0	$0	$10,558	$0	$0		$0	$102,808
111	Regular Administrative Salaries	0	0	0	114,188	15,370	204,543	43,082	0	17,835	0	0	395,018
121	Professional Education Salaries	0	0	0	416,312	0	0	0	0	0	32,535	0	448,847
131	Professional/Other Regular Salaries	0	0	0	0	0	0	0	23,324	0	0	0	23,324
150	Office/Clerical Salaries	31,792	15,896	0	54,526	5,416	0	0	0	10,300	0	0	117,930
211	Medical Insurance	10,100	13,914	0	99,750	2,707	34,821	3,074	4,748	4,705	5,909	0	179,728
213	Life Insurance	395	1,620	0	8,686	308	3,154	827	360	424	502	0	16,276
220	Social Security Contributions	2,432	8,273	0	44,754	1,590	15,648	4,103	1,784	2,152	2,489	0	83,225
230	Retirement Contributions	11,108	37,786	0	204,408	7,263	71,467	18,741	8,149	9,831	11,368	0	380,121
250	Unemployment Compensation	38	53	0	443	12	135	26	19	30	23	0	779
260	Workers' Compensation	238	811	0	4,387	155	1,532	402	175	211	244	0	8,155
281	Retiree Health Insurance Expense	625	875	0	7,375	250	2,250	438	313	500	375	0	13,001
291	Other Employee Benefits	250	1,700	0	6,618	400	3,710	1,225	583	0	813	0	15,299
322	Professional Education Services-IUs	0	0	26,000	0	0	0	0	0	0	0	0	26,000
330	Other Professional Services	500	1,500	0	0	0	0	0	0	0	0	0	2,000
360	Professional Education Service-Employee Training	5,550	975	0	4,000	0	1,000	600	0	0	250	0	12,375
390	Other Purchased Professional/Technical Service	3,050	0	13,000	0	0	1,000	2,200	0	0	0	0	19,250
391	Internal Operations	0	0	0	0	0	0	0	0	0	0	15,760	15,760
448	Lease/Rental of Hardware and Related Technology	0	500	0	0	0	0	200	0	0	50	0	750
490	Other Purchased Property	0	0	0	0	0	0	0	0	0	0	146,651	146,651
523	General Property and Liability Insurance	0	0	0	0	0	0	0	0	0	0	2,999	2,999
525	Bonding Insurance	500	0	0	0	0	0	0	0	0	0	0	500
529	Other Insurance	0	0	0	0	0	0	0	0	0	0	480	480
530	Communications	0	1,800	0	4,000	0	675	100	0	0	50	0	6,625
540	Advertising	800	0	0	0	0	0	0	0	0	0	0	800
550	Printing and Binding	2,000	6,419	1,500	2,200	0	500	500	0	0	200	0	13,319
580	Travel	11,500	5,000	0	13,834	0	7,000	2,000	0	0	2,000	0	41,334
610	General Supplies	1,000	1,300	2,000	3,000	0	500	100	0	0	100	0	8,000
630	Food	4,500	2,000	3,000	1,500	0	500	1,000	0	0	250	0	12,750
640	Books and Periodicals	0	7,000	600	1,000	0	300	600	0	0	200	0	9,700
648	Education Software	0	0	0	0	0	31,746	0	0	0	0	0	31,746
650	Supplies & Fees - Technology Related	0	1,500	0	4,000	0	1,500	0	0	0	0	0	7,000
810	Dues and Fees	1,575	14,157	0	1,500	0	500	525	0	0	250	0	18,507
	Totals	$ 87,953	$ 215,329	$ 46,100	$ 996,481	$ 33,471	$ 382,481	$ 90,301	$ 39,455	$ 45,988	$ 57,608	$ 165,890	$ 2,161,057

2019-2020 Deferred Revenue (34801)	117,838
State Social Security Revenue (27810)	41,613
State Retirement Revenue (27820)	190,061
2021-2022 Program of Services District Estimate	**$ 1,811,545**

Calculation of District Allocation by Withholding - Estimated 2021/2022

The Commonwealth has developed a system of financial support for the Program of Services Budget. A portion of this support is provided by the intermediate unit's member school districts in the form of a withholding allocation. The amount of each district's withholding allocation is based on a formula developed by the Pennsylvania Department of Education. Use of this formula assures that the comparative wealth and size of the member districts is taken into consideration. Districts having a larger population receiving intermediate unit services, and districts having a greater ability to pay for these services, provide a greater amount of support to the intermediate unit than those districts with a smaller population or lower wealth.

The schedule below indicates each member school district's 2020/2021 relative wealth (Market Value Aid Ratio) and each district's size (Weighted Average Daily Membership - WADM). These figures were used to estimate districts' 2021/2022 withholding.

District allocations may vary and are dependent upon the individual district's 2021/2022 Market Value Aid Ratio and Weighted Average Daily Membership as determined by the Pennsylvania Department of Education, sometime after July 1, 2021.

District	Market Value Aid Ratio (MVAR) *	Inverse Aid Ratio (IAR) (1 - MVAR)	WADM *	Weight Factor (WF) * (IAR X WADM)	Cost Factor (CF) (Total Withholding / Total WF)	2020/2021 Allocation (Actual)	Estimated 2021/22 Withholding * (WF X CF)
Allegheny Valley	0.2952	0.7048	1,065.365	750.869	26.913	$20,255	$20,208
Avonworth	0.4340	0.5660	2,133.502	1,207.562	26.913	$31,813	$32,499
Baldwin-Whitehall	0.6320	0.3680	5,276.767	1,941.850	26.913	$52,093	$52,261
Bethel Park	0.4589	0.5411	4,798.958	2,596.716	26.913	$69,296	$69,885
Brentwood Borough	0.7382	0.2618	1,471.526	385.246	26.913	$10,411	$10,368
Carlynton	0.5569	0.4431	1,658.604	734.927	26.913	$19,814	$19,779
Chartiers Valley	0.3984	0.6016	3,915.716	2,355.695	26.913	$62,985	$63,398
Clairton City	0.8712	0.1288	1,116.467	143.801	26.913	$3,923	$3,870
Cornell	0.4577	0.5423	708.076	383.990	26.913	$10,309	$10,334
Deer Lakes	0.4770	0.5230	2,226.860	1,164.648	26.913	$31,683	$31,344
Duquesne City	0.8976	0.1024	1,023.697	104.827	26.913	$3,022	$2,821
East Allegheny	0.7451	0.2549	2,123.285	541.225	26.913	$15,025	$14,566
Elizabeth Forward	0.6832	0.3168	2,765.955	876.255	26.913	$23,698	$23,582
Fox Chapel Area	0.2339	0.7661	4,796.936	3,674.933	26.913	$99,872	$98,903
Gateway	0.4095	0.5905	4,141.880	2,445.780	26.913	$68,967	$65,823
Hampton Township	0.4461	0.5539	3,289.043	1,821.801	26.913	$48,316	$49,030
Highlands	0.7172	0.2828	2,876.978	813.609	26.913	$22,404	$21,897
Keystone Oaks	0.3831	0.6169	2,306.671	1,422.985	26.913	$37,779	$38,297
McKeesport Area	0.8007	0.1993	4,467.952	890.463	26.913	$24,635	$23,965

District	Market Value Aid Ratio (MVAR) *	Inverse Aid Ratio (IAR) (1 - MVAR)	WADM *	Weight Factor (WF) * (IAR X WADM)	Cost Factor (CF) (Total Withholding / Total WF)	2020/2021 Allocation (Actual)	Estimated 2021/22 Withholding * (WF X CF)
Montour	0.1763	0.8237	3,450.047	2,841.804	26.913	$76,514	$76,481
Moon Area	0.4440	0.5560	4,675.745	2,599.714	26.913	$69,908	$69,966
Mt Lebanon	0.5241	0.4759	6,329.485	3,012.202	26.913	$81,290	$81,067
North Allegheny	0.3691	0.6309	9,884.436	6,236.091	26.913	$163,479	$167,831
North Hills	0.4242	0.5758	5,234.771	3,014.181	26.913	$79,825	$81,120
Northgate	0.6234	0.3766	1,300.241	489.671	26.913	$13,223	$13,178
Penn Hills	0.6694	0.3306	4,943.557	1,634.340	26.913	$45,041	$43,985
Pine-Richland	0.4201	0.5799	5,382.701	3,121.428	26.913	$83,457	$84,006
Plum Borough	0.6214	0.3786	4,287.125	1,623.106	26.913	$43,796	$43,682
Quaker Valley	0.1346	0.8654	2,321.738	2,009.232	26.913	$53,925	$54,074
Riverview	0.4127	0.5873	1,177.644	691.630	26.913	$18,811	$18,614
Shaler Area	0.5520	0.4480	5,038.275	2,257.147	26.913	$60,117	$60,746
South Allegheny	0.8128	0.1872	1,878.224	351.604	26.913	$9,500	$9,463
South Fayette Township	0.6229	0.3771	3,853.486	1,453.150	26.913	$38,623	$39,108
South Park	0.6220	0.3780	2,084.555	787.962	26.913	$21,129	$21,206
Steel Valley	0.6262	0.3738	1,972.332	737.258	26.913	$20,668	$19,842
Sto-Rox	0.8332	0.1668	2,046.240	341.313	26.913	$9,457	$9,186
Upper Saint Clair	0.5084	0.4916	4,751.461	2,335.818	26.913	$62,651	$62,863
West Allegheny	0.3835	0.6165	3,970.549	2,447.843	26.913	$65,202	$65,878
West Jefferson Hills	0.5757	0.4243	3,667.328	1,556.047	26.913	$41,907	$41,878
West Mifflin Area	0.6539	0.3461	3,016.176	1,043.899	26.913	$28,793	$28,094
Wilkinsburg Borough	0.6464	0.3536	1,253.371	443.192	26.913	$12,019	$11,928
Woodland Hills	0.6157	0.3843	5,271.371	2,025.788	26.913	$55,909	$54,520
Subtotal			**139,955.096**	**67,311.600**		**$1,811,545**	**$1,811,545**

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MEMBER SCHOOL DISTRICTS

Allegheny Valley	Mt. Lebanon
Avonworth	North Allegheny
Baldwin-Whitehall	North Hills
Bethel Park	Northgate
Brentwood Borough	Penn Hills
Carlynton	Pine-Richland
Chartiers Valley	Plum Borough
Clairton City	Quaker Valley
Cornell	Riverview
Deer Lakes	Shaler Area
Duquesne City	South Allegheny
East Allegheny	South Fayette Township
Elizabeth Forward	South Park
Fox Chapel Area	Steel Valley
Gateway	Sto-Rox
Hampton Township	Upper St. Clair Township
Highlands	West Allegheny
Keystone Oaks	West Jefferson Hills
McKeesport Area	West Mifflin Area
Montour	Wilkinsburg Borough
Moon Area	Woodland Hills

AIU BOARD OF DIRECTORS

Officers	School District	Term Expires
David Schaap, President	Brentwood Borough	June 30, 2022
Peter Lyons, Vice President	Pine-Richland	June 30, 2022
Jamie Glasser, Secretary	Woodland Hills	June 30, 2021
Robert Shages, Treasurer	Hampton Township	June 30, 2022

Members	School District	Term Expires
Debbie Beale	Highlands	June 30, 2023
James Bulger	Steel Valley	June 30, 2023
Leonard Fornella	South Fayette Township	June 30, 2021
Phil Little	North Hills	June 30, 2023
Daniel O'Keefe	Northgate	June 30, 2023
Larry Pollick	Allegheny Valley	June 30, 2022
Connie Ruhl	Bethel Park	June 30, 2021
Patrick Sable	South Park	June 30, 2022
Roger Tachoir	Clairton City	June 30, 2021

Executive Director
Dr. Robert Scherrer
412-394-5979

General Counsel
Joseph Shaulis, Esq.

20-194-8