

## Memo

To: Mr. Scott Seltzer, Chartiers Valley School Board Members  
From: Kim Hartnett  
Date: February 22, 2018  
Re: **Allegheny Intermediate Unit Education Service Agreement**

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Annually the Allegheny Intermediate Unit provides the District with a guide that lists the services that can be purchased through the IU. Historically, some of the services the District has purchased include the education services at the Pathfinder School, plus hearing and vision services for students in Chartiers Valley classrooms.

In order to be able to purchase these AIU services, Districts are required to approve and sign the Education Service Agreement. The 2018-2019 Education Service Agreement that is attached outlines the services and the terms between the Allegheny Intermediate Unit and the District. Signing this agreement does not obligate the District to purchase any services from the IU. However once approved this document will require the signature of the Board President and the Board Secretary

Also attached is a listing of the Allegheny Intermediate Unit's special education pricing for the 2018-2019 school year. The 2018-2019 pricing for students placed at Pathfinder reflects no change from the 2017-2018 school year. The 2018-2019 per hour price for occupation and physical therapy services reflects a \$1.00 per hour decrease. As information, in 2016-2017 the total services purchased under this agreement were \$1,103,626.00.

The Administration recommends that the Board approve the 2018-2019 Education Service Agreement with the Allegheny Intermediate Unit.

# ALLEGHENY INTERMEDIATE UNIT

## 2018 • 2019 Services Guide





*Welcome* to the Allegheny Intermediate Unit's Services Guide. The purpose of this document is to explain the programs and services that are offered to school districts in suburban Allegheny County.

The Allegheny Intermediate Unit, also known as the AIU, operates programs for infants, young children, students and adults. Many of the services listed are either fully supported by district allocations to the Program of Services Budget or through a variety of federal, state and local grants. Other programs are offered as fee-based services.

Consistent with the organization's vision, the AIU is a regional partner and champion of best practices in teaching and learning. We promise cost-effective, high-quality services that will meet, and exceed, expectations. Recognized as a leading resource in this region for the many programs and services included in this publication, the AIU is dedicated to working collaboratively with school districts to improve student achievement and to provide opportunities for all learners.

## **OUR MISSION**

**We maximize educational opportunities for all learners by responding to the needs of our community with leading-edge, high-quality, cost-effective programs and services.**

## **OUR VISION**

**Educational excellence is a hallmark of our region with all learners having access to the best services, enriching their lives and enabling their contribution to a vibrant economy.**

## EXECUTIVE LEADERSHIP TEAM

The mission of the Executive Leadership Team is to collaboratively develop and implement effective strategies to achieve the AIU's mission and vision. The Executive Leadership Team transforms the organization's mission and vision into its daily operations.



**Dr. Linda B. Hippert**  
Executive Director



**Mr. Jon Amelio**  
Chief Technology Officer



**Mrs. Rosanne Javorsky**  
Assistant Executive Director  
for Teaching and Learning



**Ms. Erin Koebel**  
Director of Human Resources  
and Labor Relations



**Dr. Catherine Lobaugh**  
Assistant Executive Director  
for Early Childhood, Family  
and Community Services



**Mr. Joseph Lucarelli**  
Chief Finance and  
Operations Officer



**Dr. Nanci Sullivan**  
Assistant Executive Director  
for Special Education  
and Pupil Services

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# PRICING AT A GLANCE

More than half of the AIU's services are free of charge to suburban Allegheny County school districts.

## Administration

Communication Audits .....	Varies
Graphic Design Services.....	\$60/hr
Leadership Seminars .....	No charge
Legislative Policy and Advocacy .....	No charge
Management Consultation.....	No charge
New and Aspiring Superintendent Support .....	\$150-200/person
Public Relations Role-Alike Meetings .....	No charge
Public Relations Services .....	Varies
School Board Seminars and Convention.....	No charge
School District Liaison.....	No charge
Superintendent Commission.....	No charge
Superintendents' Advisory Council .....	No charge
SuperSite .....	No charge

## Early Childhood, Family and Community Services

Allegheny County Jail GED Preparation and Workforce Development Program.....	No charge
Community Schools East and West .....	Varies
DART (Preschool Early Intervention Services) .....	No charge*
Detention Education System .....	No charge
Early Head Start .....	No charge
Education for Children and Youth Experiencing Homelessness (ECYEH) .....	No charge
English Language Acquisition for Adults Program .....	No charge*
Family Support Centers .....	No charge
First Steps.....	No charge
GED Preparation and Workforce Development Program .....	No charge
Head Start .....	No charge
Lincoln Park After-School Program .....	No charge
Pearson Vue Testing.....	No charge
Pre-K Counts.....	No charge
Project ELECT .....	No charge
Responsible Fatherhood Program .....	No charge
Truancy Prevention Program – Focus on Attendance .....	No charge

## Finance and Business Operations

Act 1 Mailing Coordination.....	\$150
Business Administrator Role-Alike Meetings.....	No charge
Data Collection and Reporting System for Special Education .....	No charge
IDEA Sub-Recipient Monitoring .....	No charge
Joint Purchasing Program .....	No charge
Safety and Risk Management .....	No charge
School-Based ACCESS Program (SBAP) .....	Varies
Special Education Transportation Services.....	Varies

## Human Resources and Labor Relations

District-based Human Resource Services .....	Varies
Emergency Management Role-Alike Meetings .....	No charge
Group Term Life Insurance Consortium.....	No charge*
HR Director Role-Alike Meetings .....	No charge
Human Resource Audits.....	\$5,000
Job Description Review and Development .....	\$3,000
McGrath Training for Supervisors.....	\$300/person
PA-Educator.net.....	Varies
Superintendent Searches .....	\$3,000

\* See service listing for other pricing options.

## PRICING AT A GLANCE

### Information Technology

District Technology Coordinators Role-Alike Meetings	No charge
High-Speed Copying and Duplication	Varies
Regional Wide Area Network (RWAN)	\$550/1 Gbps*
Technology Assessments and Managed Services	Varies

### Special Education and Pupil Services

Adapted Recreational Educational Consultant	\$34/hr*
Audiology	No charge*
Auditory Processing Disorders (APD) Evaluation Team	\$110/hr
Autistic Support	Varies
Blind and Visually Impaired Support Program	\$750/day
Bullying Prevention Program	No charge
Communication Access Services for Students with Hearing Loss	\$82.50/hr*
Deaf/Hard of Hearing Support Program	\$750/day*
Diagnostic Consultation	\$110/hr
Emotional Support	Varies
Extended School Year	\$2,500*
Feeding and Swallowing Technical Support Team	\$110/hr
Learning Support	Varies
Life Skills Support	Varies
Local Task Force	No charge
Mon Valley School	Varies
Multi-Disabilities Support	Varies
New Special Education Director Role-Alike Meetings	No charge
Occupational Therapy	\$61.50/hr or \$52/hr*
Physical Support	Varies
Physical Therapy	\$64.75/hr or \$52/hr*
Professional Development Services – BrainSTEPS	No charge
Program Services	Varies
Psychological Services	Varies
Social Work Services	Varies
Special Education Liaison Role-Alike Meetings	No charge
Speech/Language Classroom	\$193.14/day
Speech/Language Impaired Support Program	\$750/day*
Suicide Prevention Training	\$50/hr* per trainer
Sunrise School	Varies
Supervision and Consultation	\$110/hr
Supervision of Clinical Fellowship Year	Varies
Supervisor Services	\$28,500*
The Pathfinder School	Varies
Transition Consultants	\$885.71/day
Travel Services	\$125/hr
Vocational Programs	\$36/day

\* See service listing for other pricing options.

# PRICING AT A GLANCE

## Teaching and Learning

Academic Events .....	Varies
Adolescent Literacy Institute .....	\$600
Advanced Placement Institute .....	\$950 - \$1,000
Apple Education Professional Development .....	\$2,000/day
Apprenticeship Program .....	\$75
Assistive Technology .....	No charge
Autism Support .....	No charge
Book Review Project .....	No charge
BrightBytes – Data Interpretation and Action Planning .....	No charge
Career Symposiums .....	No charge
Center for Creativity .....	No charge
Classroom Diagnostic Tools (CDT) .....	No charge
Co-Teaching .....	No charge
Code.org Computer Science Fundamentals .....	No charge
Comprehension, Close Reading and Complex Text: Laying the Foundation K-2 .....	\$400
Comprehensive Planning Process .....	No charge
Computer Science and Technology Teachers Network .....	No charge
Concrete-Representational-Abstract .....	No charge
Continuing Professional Education Credit Courses .....	Varies
Cultivating Comprehension in the Classroom I .....	\$600
Curriculum Director Role-Alike Meetings .....	No charge
Customized Mathematics and Science Professional Development for Effective Practices .....	\$450/half day
Customized Professional Development .....	\$450/half day
Customized Reading Support .....	\$900/day
Data Analysis, Management and Support .....	Varies
Data Security and Integration .....	\$450/half day
Data Team Training .....	No charge
Dynamic Indicators of Basic Early Literacy Skills (DIBELS) Training .....	\$15
Educational Community Partners .....	Varies
Educator Evaluation .....	No charge
Educator Induction Program .....	\$200/person
Educator Networks for K-12 Math Teachers .....	No charge
Educators and Corporations Collaborating on STEM Education (EC <sup>2</sup> ) .....	No charge
ELA Symposium .....	No charge
Emerging Instructional Technologies .....	\$450/half day
ESL Direct Instruction Model .....	\$105,889/FTE
ESL Supplemental Services – AIU ESL Induction .....	\$1,000/person
ESL Supplemental Services – Curriculum Review Process .....	Varies
ESL Supplemental Services – Professional Development .....	\$450/half day
ESL Supplemental Services – State Monitoring, Program Monitoring and Evaluation .....	\$105/hr
ESL Supplemental Services – Student Evaluations and Proficiency Testing .....	\$220/eval
ESL Supplemental Services – Student Exiting/Monitoring Process .....	\$105/hr
ESL Supplemental Services – Supervisor Services .....	\$12,810*
ESL Title III Consortium Services – AIU Serviced Districts – Liaison Committee .....	No charge
ESL Title III Consortium Services – Title III Consortium Grant .....	No charge
Evaluation Services and Consultation – Evaluation Planning .....	Varies
Evaluation Services and Consultation – Program Monitoring and Evaluation .....	Varies
Federal Programs Role-Alike Meetings .....	No charge
Gifted Education .....	No charge
Google Certified Educator Training – Level 1 & 2 .....	\$125-\$150/person
Grant Development – Grant Development Training .....	\$275*
Grant Development – Grant Facilitation and Support .....	Varies
Grant Development – Grant Network .....	No charge
Hybrid Learning Instructional Design Plan .....	Varies

\* See service listing for other pricing options.



## Teaching and Learning (continued)

Instructional Coaches Role-Alike Meetings .....	No charge
Integrating Open Educational Resources Across the Curriculum .....	No charge
Integrating Technology into the Curriculum .....	No charge
Intensive Interagency Coordination .....	No charge
K-2 Apprenticeship Model .....	\$3,800
K-2 Early Learner STEM Network .....	No charge
Keystone Exams in Literature .....	No charge
Language Essentials for Teachers of Reading and Spelling (LETRS) .....	\$50/module
Least Restrictive Environment/Inclusive Practices .....	No charge
Literacy and Numeracy in Grades K-2 .....	No charge
Math Coach Network .....	No charge
Mathematics and Science Curriculum Auditing and Curriculum Alignment or Writing .....	\$450/half day
Media Coordinator Role-Alike Meetings .....	No charge
Multi-Tiered System of Supports (MTSS)/Response to Instruction and Intervention (RTII) .....	No charge
Multi-Tiered System of Supports (MTSS)/Tier 2 Series .....	No charge
Non-Public Schools Program (NPSP) .....	No charge
Oneder .....	No charge
Online Learning Professional Development .....	\$450/half day
PA Core Standards for English Language Arts (ELA) .....	No charge
PA Inspired Leadership Initiative .....	No charge
PA Institute for Instructional Coaching .....	No charge
PA Value-Added Assessment System (PVAAS) .....	No charge
Positive Behavior Support .....	No charge
Preparing Struggling Students for the PSSA .....	No charge
Professional Education Reporting (Act 48) .....	\$5/record
Reading Achievement Center Resource Room .....	No charge
Reading Specialist Network .....	No charge
School Assessment Data Analysis .....	No charge
School Performance Profile (SPP) .....	No charge
Science Educator Networks for K-12 Teachers .....	No charge
Social Studies Network .....	No charge
Software and Data Systems .....	Varies
Special Educators' Summer Academy .....	No charge
Standards Aligned System Training .....	No charge
STEAM Learning .....	No charge
STEAM Lending Library .....	No charge
Storytime STEM-Packs .....	\$75/pack
Supporting Student Learning – Mathematics and Literacy .....	No charge
Teaching Writing .....	\$600
Text Dependent Analysis: Effective Instructional Practices .....	\$600
Title I Non-Public Schools .....	Varies
Title IIA Non-Public Schools .....	Varies
Title IIA Non-Public Schools Consortium .....	No charge
transformED .....	No charge
Transition Services .....	No charge
Waterfront Learning .....	Varies
Word, Google Chrome and Accessibility Features .....	No charge

\* See service listing for other pricing options.

## ADMINISTRATION

THE AIU'S ADMINISTRATION consists of the Executive Director's office and includes a variety of leadership development, legislative and communication-related services. The services within this unit are designed to support executive-level leaders and administrators.

### Communication, Legislative Policy and Advocacy

The Communication, Legislative Policy and Advocacy Department assists with all aspects of the planning, execution and evaluation of strategic communications campaigns using traditional and social media. The AIU's legislative team tracks local, state and federal legislative actions and reports on the items most important to the school districts within Allegheny County. The department's services include the development of communication campaigns for advocacy, special projects, public relations, consultation for crisis communication and media relations.

#### Communication Audits

Contact: Sarah McCluan, 412-394-3472 • Fax: 412-394-5969 • E-mail: sarah.mccluan@aiu3.net  
 Cost: Rates vary by project. Please contact for more information.  
 Invoice Frequency: Month following the completion of the audit.

In today's world, expectations regarding school communications have changed. Is your district's message reaching its target audiences? What do parents think of your district? The AIU's Communication Services and Legislative Policy and Advocacy departments provide tailored, individualized and comprehensive reviews of your district's communication efforts to help administrators determine how to move forward.

#### Graphic Design Services

Contact: Michael Tarquinio, 412-394-5746 • E-mail: michael.tarquinio@aiu3.net  
 Cost: \$60 per hour  
 Invoice Frequency: Monthly

The Communication Services team can help districts design and create publications from an initial concept to a high-quality finished product. Private consultations can be arranged to discuss appropriate color choices, paper weights, fonts and graphics.

#### Legislative Policy and Advocacy

Contact: Joseph Shaulis, Esq. • 412-394-4521, Fax: 412-394-5706 • E-mail: joseph.shaulis@aiu3.net  
 Cost: No charge

More than ever before, education advocates' voices are being heard. In helping to uplift and add volume to Allegheny County educators' concerns, the AIU actively engages in strategic relationships with federal and state policymakers to share the good work of schools. The Legislative Policy and Advocacy team at the AIU keeps local school leaders abreast of current developments in Harrisburg and Washington, D.C., and develops advocacy campaigns to inform legislators.

#### Public Relations Role-Alike Meetings

Contact: Sarah McCluan, 412-394-3472 • Fax: 412-394-5969 • E-mail: sarah.mccluan@aiu3.net  
 Cost: No charge

Regular role-alike meetings are held for school public relations officials and school district administrators to discuss timely communications-related issues. Guest speakers are often invited to participate and specific topics, such as crisis communications, social media and parent engagement, are discussed.

## Communication, Legislative Policy and Advocacy *(cont'd.)*

### Public Relations Services

Contact: Sarah McCluan, 412-394-3472 • Fax: 412-394-5969 • E-mail: sarah.mccluan@aiu3.net  
Cost: Rates vary by project. Please contact for more information.  
Invoice Frequency: Monthly

The Communication Services team assists with the planning, execution and evaluation of strategic public relations campaigns using traditional and social media. Seasoned communication experts are available to advise district administrators on a wide variety of topics impacting today's public schools.

AS PART OF THE EXECUTIVE DIRECTOR'S OFFICE, the AIU provides a variety of professional development and support services designed to enhance and accelerate the growth of school leaders. High-quality professional development is available to both school board members and school superintendents as they face multiple priorities and issues in the increasingly complex world of public education.

## Leadership and Development Support Services

### Leadership Seminars

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: linda.hippert@aiu3.net  
Cost: No charge

The AIU hosts meetings with the Superintendents' Leadership Services Team, which develops and supports leadership development initiatives. The AIU co-plans and hosts an annual professional development program for superintendents on current national and regional educational topics, leadership development strategies and legislative updates.

### Management Consultation

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: linda.hippert@aiu3.net  
Cost: No charge

The AIU assists districts in identifying and coordinating resources and services to provide support in school management, planning and administration.

### New and Aspiring Superintendent Support

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: linda.hippert@aiu3.net  
Cost: \$150 Allegheny County School Districts; \$200 Non-Allegheny County School Districts  
Invoice Frequency: Annually

The AIU offers support to new and aspiring superintendents through the Transitioning to the Superintendency program. The program is designed to ensure superintendents are provided a seamless transition into their new roles and are given the services and supports needed to be successful.





### **School Board Seminars and Convention**

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: [linda.hippert@aiu3.net](mailto:linda.hippert@aiu3.net)  
Cost: No charge

The AIU provides biannual professional development for new and veteran school board directors addressing a range of topics and management-related issues. The AIU also sponsors an annual convention where AIU services are highlighted and school board directors from Allegheny County school districts are elected to the AIU's 13-member board.

### **School District Liaison**

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: [linda.hippert@aiu3.net](mailto:linda.hippert@aiu3.net)  
Cost: No charge

AIU representatives attend regional superintendents' Career and Technology Center meetings to support superintendents, communicate information and ensure alignment of services.

### **Superintendent Commission**

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: [linda.hippert@aiu3.net](mailto:linda.hippert@aiu3.net)  
Cost: No charge

The AIU assists with scheduling superintendents and assistant superintendents for the oath of office at the federal courthouse.

### **Superintendents' Advisory Council**

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: [linda.hippert@aiu3.net](mailto:linda.hippert@aiu3.net)  
Cost: No charge

The AIU hosts monthly meetings with superintendents on current federal, state and local issues that impact school districts. The executive director provides updates from the Pennsylvania Department of Education based upon attendance at monthly PAIU meetings with the secretary of education and Pennsylvania Department of Education officials. In addition, AIU leadership and superintendents meet in teams based on specific categories designed to address regional education issues. These teams are: curriculum and assessment; early childhood education; finance; instructional technology; leadership services; legislative advocacy; special education; and workforce development.

### **SuperSite**

Contact: Linda Hippert, 412-394-5705 • Fax: 412-394-5706 • E-mail: [linda.hippert@aiu3.net](mailto:linda.hippert@aiu3.net)  
Cost: No charge

The AIU hosts SuperSite, a web-based tool designed specifically for superintendents as a source of current and relevant information related to human resources, finance, legislative advocacy, emergency management, conference materials, survey results and other data made available upon request.

# EARLY CHILDHOOD, FAMILY & COMMUNITY SERVICES (ECFCS)

ECFCS OFFERS A VARIETY OF EDUCATIONAL AND SUPPORTIVE SERVICES to children and youth, adults and families. Administrators build innovative partnerships with schools, government, businesses and communities to enhance the quality of life for all learners in the region. The collective impact of these programs helps to move the lives of more than 10,000 children and families forward and, by utilizing one or more of our services, these families are able to enrich our region.

## Alternative Education Program

### *Community Schools East and West*

*Contact:* Athena Petrolias, 412-394-5804 • *Fax:* 412-394-5835 • *E-mail:* athena.petrolias@aiu3.net

*Cost:* There is no tuition cost for students active with Allegheny County Juvenile Court or Children, Youth and Family Services.

Non-Court-Adjudicated Student Tuition Rates:

Regular Education Students: Full Day/\$56 per day

Special Education Students: Full Day/\$72 per day

*Invoice Frequency:* Annually - may vary as per student contract

The alternative education schools provide instruction, school counseling and advocacy for students in grades 7 to 12. All students must meet the Pennsylvania Department of Education's guidelines for Alternative Education of Disruptive Youth. High school credits are earned for students in grades 9 to 12 based on semester grades and a pre-approved memorandum of understanding with home school districts. The program operates with the objective to have students successfully complete their assigned time in alternative education and return to their school of origin.

### *Detention Education System*

*Contact:* Athena Petrolias, 412-394-5804 • *Fax:* 412-394-5835 • *E-mail:* athena.petrolias@aiu3.net

*Cost:* No charge

The Detention Education System offers students an opportunity to continue their education pending their court disposition. Shuman Detention Center and the Allegheny County Jail provide space for educational programming for students up to 21 years of age. The program offering is comprehensive, and attempts to meet the general course requirements of a student's home school, including special education requirements. Instruction addresses Chapter 4 requirements and includes art, physical education and family consumer science. Guest speakers, career week and other curricular enrichments are part of the program. PSSA/Keystone assessments are administered at the Shuman Detention Center and Allegheny County Jail.

### *Truancy Prevention – Focus On Attendance*

*Contact:* Carlena Jenkins, 412-918-9206 • *E-mail:* carlena.jenkins@alleghenycounty.us

*Cost:* No charge

The Focus On Attendance Program is a collaborative effort of the AIU, the Allegheny County Juvenile Court, the Department of Human Services of Allegheny County and local school districts. The emphasis of the program is to address truancy referrals for students in Allegheny County Schools. Case managers collaborate with all stakeholders and follow protocols to address each case, and may utilize county providers to assist families.



### **DART (Preschool Early Intervention Services)**

Contact: Susan Sams, 412-394-5816 • Fax: 412-394-5967 • E-mail: susan.sams@aiu3.net  
Cost: No charge (except for children who remain in Early Intervention an additional year)  
Invoice Frequency: Annually

The purpose of the DART preschool early intervention program is to discover eligible young children, ages three through five, who have developmental delays and/or disabilities. The DART program provides in-depth evaluations to identify a child’s individual strengths and needs and provides appropriate early intervention services in the least restrictive environment. The early intervention services are provided in early childhood environments, homes and special education preschool classrooms depending on the child’s needs. Currently the DART program services more than 3,300 children each year; 78 percent of these children are in inclusive classroom environments.

### **Education for Children and Youth Experiencing Homelessness (ECYEH)**

Contact: Nicole Anderson, 412-394-5894 • Fax: 412-394-5835 • E-mail: nicole.anderson@aiu3.net  
Cost: No charge

The Education for Children and Youth Experiencing Homelessness (ECYEH) program, formerly the Homeless Children’s Initiative, provides technical assistance, training and support to school districts in nine southwestern Pennsylvania counties related to the McKinney-Vento Act, Subtitle B. The ECYEH staff works with families and community agencies to facilitate enrollment and to remove barriers to education for children experiencing homelessness. Additionally, ECYEH provides free early childhood programming, summer literacy activities and educational field trips for children residing in shelters when class is not in session.

### **Family and Community Education Services (FACES)**

#### **Allegheny County Jail GED Preparation and Workforce Development Program**

Contact: Joe Tokar, 412-350-2249 • Fax: 412-350-2235 • E-mail: joseph.tokar@aiu3.net  
Cost: No charge

The Allegheny County Jail GED Preparation and Workforce Development Program provides literacy and adult basic education classes for inmates within the jail facilities. The program staff offers classes in GED preparation and testing, computer literacy and basic academic skills, as well as financial literacy and pre-apprenticeship test preparation. This program focuses on developing the areas that ease the transition into the workplace. Individual employment skills are enhanced through activities such as basic communication, interviewing, teamwork and problem solving. The staff provides guidance and support as individuals move into and adjust to real work and life experiences.

## Family and Community Education Services (FACES) (cont'd.)

### Early Head Start

Contact: Shannon McGee, 412-394-5880 • Fax: 412-394-5835 • E-mail: shannon.mcgee@aiu3.net  
Cost: No charge

Early Head Start is a childhood development program for infants, toddlers, pregnant women and their families. Staff works with families to promote children's development, assist pregnant women to access prenatal and postpartum care, support parents' efforts to fulfill their parental roles and help families to move forward toward self-sufficiency. Classes and home-based services are available. Classrooms offer curriculum-based programming. Families participating in the home-based option receive weekly visits from a family development specialist who works to promote child-parent relationships and increase the child's development through a variety of learning experiences.

### English Language Acquisition for Adults Program

Contact: Clara Folino, 412-281-4494 • Fax: 412-394-5836 • E-mail: clara.folino@aiu3.net  
Cost: No charge. State-funded classes are at no charge to qualified students. School districts and other agencies may request personalized fee-for-service classes according to their needs.

The English Language Acquisition for Adults Program helps non-English speakers learn American English and improve their reading, writing, listening and speaking skills. In addition, students learn daily skills for living in the United States, preparing for citizenship, gaining employment skills and transitioning to post-secondary education or training. Each year, the program serves nearly 1,000 learners from more than 40 countries. Students not only learn about the culture in Pittsburgh and in the United States, but they also develop skills that are important to fully participate in the community where they live. Specialty classes are available for advanced learners.

### Family Support Centers

Contact: Lori Vollman, 412-394-5962 • Fax: 412-394-5835 • E-mail: lorene.vollman@aiu3.net  
Cost: No charge

Family support centers are community-based programs designed to provide families with resources. Strong families make strong communities, where the hope of our children's future begins. Families are given opportunities and experiences that enable them to become self-sufficient and nurturing parents. Family support centers focus on healthy child development, effective parenting, preservation of the family unit and economic self-sufficiency. These goals are accomplished through home-based services, parent support groups, parent/child activities and relationship building. The AIU operates 11 family centers at community-based sites in Carnegie, Clairton, Duquesne, East Allegheny, Highlands, Lincoln Park, McKeesport, Steel Valley, Sto-Rox, Wilkinsburg and Hazelwood.

### First Steps

Contact: Lori Vollman, 412-394-5962 • Fax: 412-394-5835 • E-mail: lorene.vollman@aiu3.net  
Cost: No charge

First Steps is offered to all parents of newborns who reside in the McKeesport Area School District and includes voluntary home visits during the child's first five years. Families can enroll during pregnancy, at the child's birth or before the child turns six months old. Staff follow up with home visits during the first six weeks of the child's life, and then with monthly home visits until the child turns five. Home visits provide assistance in areas such as child rearing, preventive health care and school readiness. Services focus on supporting the parent, parent/child interaction and child development.



### **GED Preparation and Workforce Development Program**

Contact: Clara Folino, 412-281-4494 • Fax: 412-394-5836 • E-mail: clara.folino@aiu3.net  
 Cost: No charge

The AIU's GED Preparation and Workforce Development Program is designed to assist learners who wish to brush up on basic skills needed for new employment, retraining or to prepare for the GED exam. A high school diploma or equivalent is essential for adults who want to obtain employment or pursue additional education or training. The AIU's GED Program can prepare adults to pass the GED test and earn this vital credential.

### **Lincoln Park After-School Program**

Contact: Lori Vollman, 412-394-5962 • Fax: 412-394-5835 • E-mail: lorene.vollman@aiu3.net  
 Cost: No charge

The Lincoln Park After-School Program helps children six to 10 years old improve their academic achievement, social interactions, emotional development and school attendance. Children are transported to the Lincoln Park Family Center from their respective schools for sessions. The program provides a learning environment with a variety of experiences to stimulate growth and academic achievement. Activities and lessons provide educational support, enrichment activities, recreation and cultural opportunities.

### **Pearson Vue Testing**

Contact: Larry Klinger, 412-394-5955 • Fax: 412-394-5835 • E-mail: larry.klinger@aiu3.net  
 Website: <http://www.pearsonvue.com/test-taker.asp>  
 Cost: No charge

The AIU is an official Pearson Vue testing center and offers the GED test as well as more than 70 different exams at an easy-to-access location at the AIU's Central Office in Homestead. Some of certification exams include: academic/admissions, information technology, legal services, real estate and appraisers, construction trades, UST and inspectors, employment, human resources, management and safety, educational and state-regulated exams.

### **Project ELECT**

Contact: Lori Vollman, 412-394-5962 • Fax: 412-394-5835 • E-mail: lorene.vollman@aiu3.net  
 Cost: No charge

Education Leading to Employment and Career Training (ELECT), also known as Project ELECT, works in collaboration with the family support centers and the Clairton, Duquesne, East Allegheny, Gateway, Penn Hills, Steel Valley, Sto-Rox, West Mifflin Area and Woodland Hills school districts to assist pregnant and parenting teens in continuing their education and accessing support services. To be eligible, a teen must be pregnant or parenting, in high school or working toward their GED and not more than 21 years old. Services provided through Project ELECT include: parenting information, teen parent groups and case management.



## Family and Community Education Services (FACES) (cont'd.)

### Responsible Fatherhood Program

Contact: Larry Klinger, 412-394-5955 • Fax: 412-394-5835 • E-mail: [larry.klinger@aiu3.net](mailto:larry.klinger@aiu3.net)  
Cost: No charge

The Responsible Fatherhood Program is designed to help fathers overcome parental and employment challenges. By providing the fathers with different opportunities and experiences, the program equips them with the skills needed to become more self-sufficient and nurturing. The program focuses on: economic self-sufficiency, healthy development of children and effective parenting. This is accomplished by case management, relationship building, group activities, mentoring and home visits. Any father associated with AIU family centers can attend meetings. Meetings are held on a monthly basis and follow the National Fatherhood Initiative's 24/7 Dad and Doctor Dad curricula.

### Head Start

Contact: Chris Rodgick, 412-394-5798 • Fax: 412-394-5967 • E-mail: [chris.rodgick@aiu3.net](mailto:chris.rodgick@aiu3.net)  
Cost: No cost to eligible families.

Head Start is a high-quality preschool program that is funded through federal and state funds and is offered at no cost to eligible participants. The goal of Head Start is to improve school readiness outcomes through a comprehensive services model for low-income families typically at 100 percent of the federal poverty level. Comprehensive services include not only educational services, but also health, nutrition, wellness, social service connections and family engagement. Classroom and in-home service models are available throughout Allegheny County and generally operate on a school year calendar. Educational programming includes developmental screenings, scheduled assessments and curricula aligned with federal and state standards.

### Pre-K Counts

Contact: Amy Slenska, 412-394-5868 • Fax: 412-394-5967 • E-mail: [amy.slenska@aiu3.net](mailto:amy.slenska@aiu3.net)  
Cost: No cost to eligible families.

Pre-K Counts is a high-quality preschool program that is funded through state funds and is offered at no cost to eligible participants. The goal of Pre-K Counts is to improve school readiness outcomes for children who are between 100 percent and 300 percent of the federal poverty level. Classroom models are available in many communities throughout Allegheny County and generally operate on a school year calendar. Educational programming includes developmental screenings, scheduled assessments and curricula aligned with state standards.



## FINANCE AND BUSINESS OPERATIONS

**THE AIU'S FINANCE AND BUSINESS OPERATIONS DIVISION** provides services to school districts and budget control for internal programs. The division processes payroll, accounts payable, benefits, investments, insurance and financial reports, among other services.

### Act 1 Mailing Coordination

*Contact: Tina Simko, 412-394-5784 • Fax: 412-394-5706 • E-mail: tina.simko@aiu3.net*

*Cost: \$150 per district*

*Invoice Frequency: Annually, once service has been completed*

The Taxpayer Relief Act, known as Act 1, was passed in 2006 to provide property tax relief to qualifying resident homeowners. All school districts must participate and the AIU coordinates the mailing to thousands of homes in Allegheny County.

### Business Administrator Role-Alike Meetings

*Contact: Joseph Lucarelli, 412-394-5813 • Fax: 412-394-5706 • E-mail: joseph.lucarelli@aiu3.net*

*Cost: No charge*

The AIU conducts quarterly role-alike meetings for Allegheny County school district business administrators. The free sessions give school business leaders the opportunity to come together and discuss topics that impact district operations. The AIU's staff give timely updates on local, state and federal issues that affect budgets and offer information that saves time and money.

### Data Collection and Reporting System for Special Education

*Contact: Jane Gimigliano, 412-394-7392 • Fax: 412-394-5899 • E-mail: jane.gimigliano@aiu3.net*

*Cost: No charge*

The AIU is designated by the Pennsylvania Department of Education to collect the special education data needed to meet state and federal reporting requirements. The aggregated data of the region is used to generate 32 reports required by the Pennsylvania Department of Education. This service is not only free to school districts, but also saves administrators time and effort.

### IDEA Sub-Recipient Monitoring

*Contact: Aaron Hassett, 412-394-4534 • Fax: 412-394-1349 • E-mail: aaron.hassett@aiu3.net*

*Cost: No charge*

The AIU is the Local Education Agency (LEA) for IDEA Part B, Section 611 Funds. The purpose of the program is to pass through IDEA funds to districts for their school-based special education programs. As the pass-through entity (PTE) for federal IDEA funds, the AIU is required to monitor the activities of sub-recipients to ensure that federal awards are used for authorized purposes in compliance with laws, regulations and the provisions of contracts or grant agreements; in addition, monitoring is also required to ensure that performance goals are achieved. This service is free of charge to school districts and ensures that funds are properly transferred and received.



## Joint Purchasing Program

Contact: Tina Simko, 412-394-5784 • Fax: 412-394-5853 • E-mail: [tina.simko@aiu3.net](mailto:tina.simko@aiu3.net)

Cost: No charge

The Joint Purchasing Program facilitates the purchase of energy, custodial and paper products at the lowest price. The program assists participants by preparing specifications, advertising, analyzing bids, conducting bid openings, evaluating samples, recommending bid awards and notifying bidders. Every year, the Joint Purchasing Program saves school districts millions of dollars in the purchase of electricity, natural gas and diesel fuel. Membership is free of charge.

## Safety and Risk Management

Contact: Lisa Kusek, 412-394-4530 • Fax: 412-394-5967 • E-mail: [lisa.kusek@aiu3.net](mailto:lisa.kusek@aiu3.net)

Cost: No charge

The AIU's Safety and Risk Management Program assists school districts by identifying, measuring and recommending treatments to limit the exposure to loss. Staff are available to visit schools, inspect facilities and provide expertise in the implementation of practical solutions to decrease risk. This service is free of charge.

## School-Based ACCESS Program (SBAP)

Contact: Tim DiSalvio, 412-394-5748 • Fax: 412-394-5835 • E-mail: [timothy.disalvio@aiu3.net](mailto:timothy.disalvio@aiu3.net)

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Annually

The School-Based ACCESS Program allows school districts to earn partial reimbursement for health-related services provided to students who are eligible for medical assistance. The AIU's business staff assists school districts in completing the reimbursement process by ensuring compliance and the proper submission of claim documentation. Although there are many variables that determine reimbursement, districts may be able to realize significant savings.

## Special Education Transportation Services

Contact: Deborah Janosko, 412-394-5771 • Fax: 412-394-1349 • E-mail: [deborah.janosko@aiu3.net](mailto:deborah.janosko@aiu3.net)

Cost: Rates vary. Please contact for more information.

Invoice Frequency: None

The AIU can facilitate transportation services for children with special needs. The AIU contracts with school bus transportation companies to provide the service. Funding for this service comes directly from a district's state subsidy. No invoicing occurs.

# HUMAN RESOURCES AND LABOR RELATIONS

PEOPLE HAVE ALWAYS BEEN AT THE HEART OF OUR ORGANIZATION. Recognizing the importance of collaborative, creative and visionary leaders, the AIU's Human Resources and Labor Relations Division is at the forefront of developing and implementing specialized administrative services that support school districts throughout the region and state.

## District-based Human Resource Services

Contact: Erin Koebel, 412-394-5957 • Fax: 412-394-5704 • E-mail: erin.koebel@aiu3.net

Cost: Rates and availability vary dependent upon request.

Invoice Frequency: Annually, once the service has been completed.

The AIU has a comprehensive group of experts within the human resources field that can support any school district with complex human resources functions. The services are customizable and scalable to fit the needs of any school district. In addition, the services can be offered on an annual, quarterly or weekly basis.

## Emergency Management Role-Alike Meetings

Contact: David Zimmerman, 412-394-5859 • Fax: 412-394-5704 • E-mail: david.zimmerman@aiu3.net

Cost: No charge

The AIU hosts emergency management services role-alike trainings for district administrators to discuss topics impacting crisis and emergency management in schools.

## Group Term Life Insurance Consortium

Contact: Janet Breiding, 412-394-5848 • Fax: 412-394-5704 • E-mail: janet.breiding@aiu3.net

Cost: No charge – to be in the consortium is free, although each school district pays its insurance premiums.

The Group Term Life Insurance Consortium enables members to achieve the benefits of group purchasing of term life insurance. Membership is available to all Allegheny County public school districts and career and technical schools.

## HR Director Role-Alike Meetings

Contact: Erin Koebel, 412-394-5957 • Fax: 412-394-5704 • E-mail: erin.koebel@aiu3.net

Cost: No charge

The AIU holds quarterly human resource director role-alike trainings for district administrators. Information on relevant topics impacting human resources in schools is presented and discussed.

## Human Resource Audits

Contact: Erin Koebel, 412-394-5957 • Fax: 412-394-5704 • E-mail: erin.koebel@aiu3.net

Cost: \$5,000

Invoice Frequency: Annually, once the service has been completed.

The AIU's HR Audit Committee uses a list of mandated regulations and best practices to audit the practices and procedures of school district human resources departments. At the end of the audit we provide a roadmap to compliance with actionable steps and best practice recommendations.



## Human Resources and Labor Relations *(cont'd.)*

### Job Description Review and Development

Contact: Michael Radage, 412-394-4909 • Fax: 412-394-5704 • E-mail: michael.radage@aiu3.net

Cost: \$3,000

Invoice Frequency: Annually, once the service has been completed.

Job descriptions need to be written and framed to ensure position requirements accurately articulate what is expected of a job seeker or incumbent, yet comply with employment laws. Our job description committee will analyze and review your organization's current job descriptions and generate an action plan to address any identified issues. Job descriptions will be revised where needed and reviewed by the committee for consistency and accuracy.

### McGrath Training for Supervisors

Contact: Janet Breiding, 412-394-5848 • Fax: 412-394-5704 • E-mail: janet.breiding@aiu3.net

Cost: \$300 per person

Invoice Frequency: Annually, once the service has been completed.

The McGrath Succeed Leadership program provides leaders with both practical tools and transformational approaches that allow them to communicate and lead others to excellence. This training is targeted toward superintendents, human resources administrators, principals and other administrators involved in staff supervision.

### PA-Educator.net

Contact: Michael Radage, 412-394-4909 • Fax: 412-394-5704 • E-mail: michael.radage@aiu3.net

Cost: Rates vary per district. Please call for more information.

Website: [www.paeducator.net](http://www.paeducator.net)

Invoice Frequency: Annually

PA-Educator.net is an online clearinghouse for teachers and administrators interested in working in Pennsylvania. This service is free to applicants and simplifies the application process for participating school districts and other educational entities. Our applicant profiles contain all documents required to be hired within a public school entity in Pennsylvania. PA-Educator.net simplifies the recruiting and hiring process, allowing employers to not only post positions, but also conduct focused searches.

### Superintendent Searches

Contact: Michael Radage, 412-394-4909 • Fax: 412-394-5704 • E-mail: michael.radage@aiu3.net

Cost: \$3,000

Invoice Frequency: Annually, once the service has been completed.

The AIU's Human Resources and Labor Relations Division recognizes the importance of selecting dynamic school leaders who can successfully lead organizations in an ever-changing society. Our approach to a superintendent search process combines experience and industry expertise with a robust search methodology that is tailored to meet your unique needs. The steps to success will be guided by the needs of the school district and include: setting timelines, obtaining key stakeholder feedback, refining the job description, advertising, interview facilitation and finally, thorough background checks. The AIU's Human Resources and Labor Relations Division will also facilitate the offer and hiring of the selected candidate.

# INFORMATION TECHNOLOGY

The AIU's Information Technology Division assists schools and educators to incorporate leading-edge technology to achieve the maximum impact on student achievement.

## District Technology Coordinators Role-Alike Meetings

Contact: Jon Amelio, 412-394-5710 • E-mail: jon.amelio@aiu3.net • Twitter: @AIUCTO  
Cost: No charge

The AIU holds monthly technology coordinator role-alike meetings that are designed to provide updates, best practices and a forum for discussion for both new and experienced school district technology administrators. A variety of topics are discussed including online learning, educational technologies, county-wide service networks and other technology initiatives.

## High-Speed Copying and Duplication

Contact: Valarie Becker, 412-394-5833 • E-mail: valarie.becker@aiu3.net  
Cost: Rates vary by project. Please contact for more information.  
Invoice Frequency: Monthly

The AIU's Production Center offers affordable, high-speed duplication of your print-ready documents such as student/parent handbooks, flyers, brochures, newsletters, handouts, NCR forms, etc. Whether you need black-and-white prints or eye-catching full-color brochures, we can handle the job. We have a variety of paper in stock and finishing services include cutting, folding, padding, stapling, saddle stitching, GBC binding and hot-glue tape binding. Call for a free estimate..

## Regional Wide Area Network (RWAN)

Contact: Jon Amelio, 412-394-5710 • E-mail: jon.amelio@aiu3.net • Twitter: @AIUCTO  
Cost: \$550 for 1 Gbps circuit or \$895 for 10 Gbps circuit, plus Internet bandwidth at \$0.90 Mbps and a service/administrative fee that is adjusted annually  
Invoice Frequency: Monthly

The Regional Wide Area Network (RWAN) is a hub-and-spoke fiber optic educational network comprised of 41 school districts, three CTCs and the AIU. Members choose between a 1 Gbps or 10 Gbps connection and upstream Internet connectivity based on need at a deep discount. The RWAN provides access to the state's K-12 network (PAIUNET). In addition, students and teachers can connect to the Pittsburgh Supercomputing Center's backbone to Internet 2 for peering/caching of routes to major content providers including Microsoft, Google and others. The RWAN is governed by an elected set of IT leaders from a cross-section of districts. Costs to maintain the RWAN are equally shared by the consortium membership and partially subsidized by e-Rate. This is one of the best and most economical consortium-based K-12 regional networks operating in the country. The rates outlined above are base pricing and do not reflect district-specific E-rate discounts.

## Technology Assessments and Managed Services

Contact: Jon Amelio, 412-394-5710 • E-mail: jon.amelio@aiu3.net • Twitter: @AIUCTO  
Cost: Rates vary by project. Please contact for more information.  
Invoice Frequency: Monthly

Technology provides the backbone at every organization and school district. To help school districts operate in the most cost-efficient manner possible, the AIU's Information Technology staff provides a variety of services including infrastructure assessments and managed services. The division's services include virtual IT director, network administrator, help desk, technical support, PIMS administrator and E-rate support. These services allow school districts to augment their staffing so that educational dollars can be stretched.

# SPECIAL EDUCATION AND PUPIL SERVICES

THE AIU SPECIAL EDUCATION AND PUPIL SERVICES DIVISION'S programs and services are available to the 42 suburban school districts, 11 charter schools and non-public schools within Allegheny County. The division is also available to support students who are not part of the Allegheny County catchment area when services are requested. These programs and services support districts in meeting the changing needs of their students with special needs. The special education staff includes special education program directors, principals, supervisors, psychologists, teachers, clinicians, paraprofessionals and others who provide educational services tailored to match district requests. The Special Education and Pupil Services Division provides a wide array of specialized programs and services that are individually tailored to meet a child's needs.

## Administrative Support

### Extended School Year

Contact: Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: [brian.welles@aiu3.net](mailto:brian.welles@aiu3.net)  
Cost: \$2,500 per summer for each student, an additional \$2,600 per summer w/PCA  
Invoice Frequency: Annually, once the service has been completed.

The AIU's Special Education and Pupil Services Division provides and coordinates Extended School Year (ESY) programs in the three schools for exceptional children — Pathfinder, Sunrise and Mon Valley schools. The division also provides speech/language, OT/PT, hearing, vision and educational interpreting services for the Allegheny County districts, charter schools, non-public schools and those outside of the Allegheny County catchment area when requested.

### Local Task Force

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: [nanci.sullivan@aiu3.net](mailto:nanci.sullivan@aiu3.net)  
Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: [brian.welles@aiu3.net](mailto:brian.welles@aiu3.net)  
Cost: No charge

The Local Task Force is an advocacy group mandated by the PARC Consent Agreement (1972). The group meets on the first Wednesday of each month, excluding July, at 7:00 p.m. at the AIU's Central Office.

### New Special Education Director Meetings

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: [nanci.sullivan@aiu3.net](mailto:nanci.sullivan@aiu3.net)  
Cost: No charge

The AIU holds meetings for new special education directors. These mentoring meetings have targeted special education topics and more in-depth information and discussions for new directors.

### Program Services

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: [nanci.sullivan@aiu3.net](mailto:nanci.sullivan@aiu3.net)  
Cost: Rates vary. Please contact for more information.  
Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

The Special Education and Pupil Services Division can provide districts with programs and/or services for students who require autistic support, emotional support, learning support, life skills support, multi-disabilities support and physical support.

### Special Education Liaison and Pupil Services Role-Alike Meetings

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: [nanci.sullivan@aiu3.net](mailto:nanci.sullivan@aiu3.net)  
Cost: No charge

The AIU holds regular special education liaison and pupil services role-alike meetings for district administrators. Information on relevant topics impacting special education is presented and discussed.



### Supervisor Services

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: nanci.sullivan@aiu3.net  
Cost: \$28,500 for one day per week for 42 weeks  
Invoice Frequency: Annually, once the service has been completed.

The AIU's supervisor services include supervision of experienced, certificated and highly-qualified professional staff (including teachers and clinicians) and experienced paraprofessional staff.

### Transition Consultants

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: nanci.sullivan@aiu3.net  
Cost: \$31,000 (\$885.71/day) for one day a week for a total of 35 weeks  
Invoice Frequency: Annually, once the service has been completed.

Transition consultants provide coordinated transition services for youth with special needs, ages 14-21 years old, with the objective of helping students realize their post-secondary outcomes for further education, employment and independent living within the community.

### Travel Services

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: nanci.sullivan@aiu3.net  
Glenn Michael Beigay, 412-394-5743 • Fax: 412-394-5783 • Email: glenn.beigay@aiu3.net  
Cost: \$125 per hour  
Invoice Frequency: Monthly

Travel instruction is individualized instruction that teaches students with disabilities (other than blindness or visual impairment) the skills necessary to travel safely and efficiently within their home, school, place of employment and community.

### Blind/Visually Impaired Support Program

Contact: Jeanine Esch, 412-394-4538 • Fax: 412-394-5783 • E-mail: jeanine.esch@aiu3.net  
Jennifer Purring, 412-394-4630 • Fax: 412-394-5783 • Email: jennifer.purring@aiu3.net  
Cost: Itinerant Fee: \$135,000 (\$750/day)  
Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

The Blind/Visually Impaired Support Program (BVISP) provides specially designed instruction to students whose visual impairment adversely affects their educational performance. Teachers of the visually impaired provide instruction in the Expanded Core Curriculum, including orientation and mobility, social interaction skills, independent living skills, recreation and leisure skills, career education, use of assistive technology, sensory efficiency skills and self-determination.



## Deaf/Hard of Hearing

### Audiology

- Contact:** Jeanine Esch, 412-394-4538 • Fax: 412-394-5783 • E-mail: [jeanine.esch@aiu3.net](mailto:jeanine.esch@aiu3.net)  
Jennifer Purring, 412-394-4630 • Fax: 412-394-5783 • E-mail: [jennifer.purring@aiu3.net](mailto:jennifer.purring@aiu3.net)
- Cost:** Districts in Allegheny County or receiving services in Allegheny County – These services are funded by Component III of the IDEIA budget. Districts out of Allegheny County and receiving services out of Allegheny County – \$150 per hour.
- Invoice Frequency:** Monthly

Licensed educational audiologists provide consultation and recommendations for educational accommodations to maximize auditory access for students in the classroom. They provide educationally relevant assessments of student auditory functioning, hearing and listening levels. They evaluate, fit and monitor school-provided individual assistive listening technology as prescribed by Pennsylvania State Licensure in Audiology.

### Communication Access Services for Students with Hearing Loss

- Contact:** Jennifer Purring, 412-394-4630 • Fax: 412-394-5706 • E-mail: [jennifer.purring@aiu3.net](mailto:jennifer.purring@aiu3.net)
- Cost:** Districts in Allegheny County or receiving services in Allegheny County – \$82.50 per hour or \$74,000 full tuition. Interpreters – \$82.50 per hour or \$74,000 full tuition. Districts out of Allegheny County and receiving services out of Allegheny County – \$81,400. Interpreters – \$90.50 per hour or \$81,400 full tuition. Invoicing will be based on full-time equivalent staff allocation.
- Invoice Frequency:** Monthly

The AIU's Communication Access Services for students who are deaf or hard of hearing are available to school districts in Allegheny County. These services include educational sign language interpreters, communication support specialists, oral transliterators, captionists and notetakers. Qualified service providers offer access to the educational curriculum and environment unique to the student's primary mode of communication (sign language, speechreading or print). State-registered interpreters are also available on an hourly basis for adults who are deaf or hard of hearing so that they can participate in district meetings and events in compliance with ADA regulations and Pennsylvania Act 57.

### Deaf/Hard of Hearing Support Program

- Contact:** Jeanine Esch, 412-394-4538 • Fax: 412-394-5783 • E-mail: [jeanine.esch@aiu3.net](mailto:jeanine.esch@aiu3.net)  
Jennifer Purring, 412-394-4630 • Fax: 412-394-5783 • E-mail: [jennifer.purring@aiu3.net](mailto:jennifer.purring@aiu3.net)
- Cost:** Itinerant Fee: \$135,000 (\$750/day) or \$150 per hour for services provided to students who are not enrolled in the Deaf/Hard of Hearing Support Program.
- Invoice Frequency:** In accordance with Section 6 of the AIU Services Agreement

The Deaf/Hard of Hearing Support Program provides specially designed instruction to students who exhibit a mild to profound hearing loss that interferes with the development of language and communication and impacts their ability to achieve educational potential. Certified teachers of the deaf/hard of hearing provide instruction and support for students in developing auditory, language, speech reading, literacy and self-advocacy skills as well as academic support in an inclusive educational program. The goal of this program is to effectively educate students with hearing loss, to the greatest extent possible, in regular education environments.



## Occupational Therapy/Physical Therapy (OT/PT) Services

### Adapted Recreational Educational Consultant

*Contact: Holly McElhinny, 412-394-5503 • Fax: 412-394-4978 • E-mail: holly.mcelhinny@aiu3.net*  
*Cost: Districts in Allegheny County or receiving services in Allegheny County – \$34 per hour. Districts out of Allegheny County and receiving services out of Allegheny County – \$37.50 per hour.*  
*Invoice Frequency: Monthly*

The AIU offers the services of an adapted recreational educational consultant, who can assist in coordinating, overseeing and/or maintaining an adapted physical educational program. We also offer the APEAS testing for students enrolled in Adapted Physical Education classes.

### Occupational Therapy

*Contact: Holly McElhinny, 412-394-5503 • Fax: 412-394-4978 • E-mail: holly.mcelhinny@aiu3.net*  
*Cost: Districts in Allegheny County or receiving services in Allegheny County – occupational therapy services are \$61.50 per hour and \$52 per hour for a certified occupational therapy assistant. Districts out of Allegheny County and receiving services out of Allegheny County – occupational therapy service is \$68.25 per hour and \$57.75 per hour for a certified occupational therapy assistant. Invoicing will be based on actual recorded direct and indirect services rendered.*  
*Invoice Frequency: Monthly*

Occupational therapists and occupational therapy assistants are part of the educational team within the school setting. The primary goal of occupational therapy services in the schools is to help children prepare for and perform important learning and school-related activities. Therapists assist students with these skills by developing their fine-motor, visual-motor and sensory processing skills through direct intervention, collaboration with school personnel and by recommending modifications and adaptations within the school setting.

### Physical Therapy

*Contact: Holly McElhinny, 412-394-5503 • Fax: 412-394-4978 • E-mail: holly.mcelhinny@aiu3.net*  
*Cost: Districts in Allegheny County or receiving services in Allegheny County – \$64.75 per hour for physical therapy services and \$52 per hour for physical therapy assistant services. Districts out of Allegheny County and receiving services out of Allegheny County – \$71.75 per hour for physical therapy services and \$57.75 per hour for physical therapy assistant services. Invoicing will be based on actual recorded direct and indirect services rendered.*  
*Invoice Frequency: Monthly*

Physical therapists are part of the educational team within the school setting. The primary goal of physical therapy within the school setting is to help children gain physical access to the school environment by promoting motor development and improving students' participation in everyday routines and activities. These activities include mobility throughout the school building and outdoor areas, as well participation in recess and physical education. Therapists work with students by direct intervention and through collaboration with school personnel. Therapists can also recommend modifications and adaptations within the school setting.

### Supervision and Consultation

*Contact: Holly McElhinny, 412-394-5503 • Fax: 412-394-4978 • E-mail: holly.mcelhinny@aiu3.net*  
*Mary Grassi, 412-394-5479 • Fax: 412-394-4978 • E-mail: mary.grassi@aiu3.net*  
*Cost: \$110 per hour*  
*Invoice Frequency: Monthly*

The AIU's director and supervisor of occupational and physical therapy services provide direct supervision of staff for occupational therapy/physical therapy-related services in the school setting. The director also provides districts with consultation and collaboration regarding gross-motor, fine-motor and sensory needs in school. They provide administrative support for any legal challenges related to OT/PT and provide one-on-one consultative services related to occupational therapy/physical therapy and costs upon individual district requests.

## Pupil Services

### **Bullying Prevention Program**

Contact: *Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: brian.welles@aiu3.net*  
*Jamie Moder, 412-394-5822 • Fax: 412-394-4978 • E-mail: jamie.moder@aiu3.net*  
 Cost: *No charge*

The AIU is available to train district staff in the Olweus Bullying Prevention Program, which is a research-based, comprehensive approach to address bullying behavior. The program is focused on long-term change that creates a safe and positive school climate. It is designed and evaluated for use in elementary, middle, junior high and high schools.

### **Professional Development Services – BrainSTEPS**

Contact: *Jamie Moder, 412-394-5822 • Fax: 412-394-4978 • E-mail: jamie.moder@aiu3.net*  
 Cost: *No charge*

BrainSTEPS consultation provides training and technical assistance in the area of brain injury to the AIU's member school districts.

### **Psychological Services**

Contact: *Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: brian.welles@aiu3.net*  
 Cost: *Please call for more information.*  
 Invoice Frequency: *Monthly*

Pennsylvania certified school psychologists provide psychological assessments and evaluations related to ability, achievement and emotional status for students ages 3 to 21 years old. Also, we can provide the following: functional behavioral assessments, counseling services and crisis intervention.

### **Social Work Services**

Contact: *Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: brian.welles@aiu3.net*  
 Cost: *Please call for more information.*  
 Invoice Frequency: *Monthly*

Pennsylvania licensed social workers act as a link among school, home and community resources. In addition, social workers specialize in educational group work with students on topics such as grief, social skills, anger management and problem solving.

### **Suicide Prevention Training**

Contact: *Brian Welles, 412-394-5732 • Fax: 412-394-5783 • E-mail: brian.welles@aiu3.net*  
 Cost: *\$50 per hour, per trainer – two trainers recommended*  
 Invoice Frequency: *Monthly, once the service has been completed.*

The AIU's suicide prevention training is designed to help reduce suicide risks in students and increase their help-seeking behaviors. The training educates students in grades 6 to 12 in recognizing the signs and symptoms of depression and other higher-risk mental illnesses. It equips school faculty to better identify at-risk teens and support help-seeking solutions. The training utilizes the American Foundation for Suicide Prevention's *More Than Sad* model.



## Special Education Schools and Support Programs

For those students whose educational needs are more complex, the AIU offers three schools for exceptional children. Our schools are dedicated to providing a safe and secure, yet challenging environment that facilitates the development of critical skills and the academic, social, behavioral, emotional and vocational development that supports successful school to adult life transitions.

Contact: Nanci Sullivan, 412-394-5956 • Fax: 412-394-5706 • E-mail: nanci.sullivan@aiu3.net  
 Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

### Mon Valley School

Contact:  
 Richard Dowell, 412-469-2551  
 Fax: 412-469-0242  
 E-mail: richard.dowell@aiu3.net  
 Stephanie Paolucci, 412-469-2551  
 Fax: 412-469-0242  
 E-mail: stephanie.paolucci@aiu3.net

### The Pathfinder School

Contact:  
 Nick Fratto, 412-833-2777  
 Fax: 412-833-4060  
 E-mail: nick.fratto@aiu3.net

### Sunrise School

Contact:  
 Lucy McDonough, 724-325-1132  
 Fax: 412-833-4060  
 E-mail: lucy.mcdonough@aiu3.net

2018-2019 SPECIAL EDUCATION SCHOOL SERVICES PRICING		
<b>Mon Valley School</b>	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	42,951.00	239.00/day
Emotional Support (Tuition)	38,323.00	213.00/day
Learning Support (Tuition)	38,323.00	213.00/day
Life Skills Support (Tuition)	40,044.00	223.00/day
Physical Support (Tuition)	54,149.00	301.00/day
Personal Care Assistant	30,182.00	168.00/day
Vocational Program	6,458.00	36.00/day
<b>Pathfinder School</b>	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	59,062.00	328.00/day
Emotional Support (Tuition)	59,062.00	328.00/day
Multi-disabilities Support (Tuition)	59,062.00	328.00/day
Life Skills Support (Tuition)	59,062.00	328.00/day
PRIDE Program (Tuition)	30,850.00	172.00/day
Personal Care Assistant	30,182.00	168.00/day
Vocational Program	6,458.00	36.00/day
<b>Sunrise School</b>	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	50,068.00	278.00/day
Emotional Support (Tuition)	46,264.00	257.00/day
Learning Support (Tuition)	38,248.00	213.00/day
Multi-disabilities Support (Tuition)	53,956.00	300.00/day
Life Skills Support (Tuition)	38,893.00	216.00/day
Personal Care Assistant	30,182.00	168.00/day
Vocational Program	6,458.00	36.00/day

Districts will be charged full classroom tuition for students enrolled in the AIU school-based program. Costs for related services are additional and will continue to be charged at the current pricing.

## Special Education Schools and Support Programs *(cont'd.)*

### **Autistic Support**

*See page 25 for contact, pricing and invoice frequency information.*

*Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement*

The AIU's school-based autistic support services provide specially designed instruction to students who need a program that is highly structured with a special emphasis on communication and behavior modification. The program focuses on a strong speech and language component, which encourages the development of independence and self-sufficiency in the areas of community-based instruction skills, functional skills, vocational skills and leisure and social skills.

### **Emotional Support**

*See page 25 for contact, pricing and invoice frequency information.*

*Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement*

The AIU's school-based emotional support services provide a structured behaviorally and emotionally enhanced approach to students who demonstrate a pattern of behaviors that may include poor attendance, aggression toward others, withdrawal, poor peer/adult relationships and who may have court involvement. Some students may have diagnosed emotional disorders that need to be supported through coping strategies and self-monitoring. The primary goal of the program is to teach students the appropriate behaviors necessary to return to their home school program and to function within acceptable behavioral norms of the community.

### **Learning Support**

*See page 25 for contact, pricing and invoice frequency information.*

*Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement*

The AIU's school-based learning support services provide specially designed instruction to students who require significant modifications and adaptations to the general education curriculum in learning, maturation, behavioral and social skills support or receive standards-based education through the alternate eligible content.

### **Life Skills Support**

*See page 25 for contact, pricing and invoice frequency information.*

*Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement*

The AIU's school-based life skills support services provide specially designed instruction to students who require significant modifications and adaptations to the general education curriculum in learning, maturation, behavioral and social skills support or receive standards-based education through the alternate eligible content.



## Multi-Disabilities Support

See page 25 for contact, pricing and invoice frequency information.

Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

The AIU's school-based multi-disabilities support services provide specially designed instruction to students who have two or more disabilities that may include complex medical needs requiring the integration of related services, such as OT/PT, vision, hearing, etc. Students may also require support in the development of their personal and social skills as well.

## Physical Support

See page 25 for contact, pricing and invoice frequency information.

Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

The AIU's school-based physical support services provide specially designed instruction to students whose physical/mental disabilities are of such severity that program modification is needed to meet these physical and cognitive deficits and challenges to support students to reach their full potential.

## Vocational Programs

See page 25 for contact, pricing and invoice frequency information.

Invoice Frequency: In accordance with Section 6 of the AIU Services Agreement

The AIU offers comprehensive pre-vocational and vocational programs where students are initially taught pre-vocational soft skills. Through instruction, these soft skills grow into specific employment skills across the wide variety of settings including experiences within our school's well-equipped mechanical and industrial workshops simulating real work environments. The AIU also provides training and community work-based educational experiences through partnerships with local businesses. Our PRIDE Program is a specifically designed program which is embedded in the community supporting students age 18-21 with moderate needs. PRIDE focuses on post-secondary education, employment and independent living skills which are essential for life after graduation.

## Speech/Language Impaired Support

### Auditory Processing Disorders (APD) Evaluation Team

Contact: Eileen Cirelli, 412-394-5823 • Fax: 412-394-5783 • E-mail: eileen.cirelli@aiu3.net

Cost: \$110 per hour

Invoice Frequency: Monthly, once services have been completed.

Auditory processing is the ability to accurately recognize and interpret the spoken word or auditory signal and demonstrate comprehension by providing an appropriate and timely response. The APD Evaluation Team's assessment includes an evaluation of records, testing, student observations, a parent interview and a speech and language evaluation. The outcomes of this assessment can be, but are not limited to, adaptations to the educational environment and consultation services to the team.

### Diagnostic Consultation

Contact: Heidi Frycke, 412 394-5826 • Fax: 512-394-5783 • E-mail: heidy.frycke@aiu3.net

Cost: No charge if contracted with AIU for Speech/Language services.

\$110 per hour for students not enrolled in the program

Invoice Frequency: Monthly, once services have been completed.

Speech and language diagnosticians are available to provide assessments for students with speech and language impairments when an evaluation independent of the school district is requested. The diagnosticians can also be requested by school districts to offer second opinions on difficult cases.



## Speech/Language Impaired Support *(cont'd.)*

### **Feeding and Swallowing Technical Support Team**

**Contact:** Heidy Frycke, 412-394-5826 • Fax: 512-394-5783 • E-mail: [heidy.frycke@aiu3.net](mailto:heidy.frycke@aiu3.net)  
**Cost:** \$110 per hour  
**Invoice Frequency:** Monthly, once services have been completed.

When children are unable to eat due to physical or behavioral conditions, serious health problems can result. The Dysphagia Team can provide trainings, treatment and consultative services for students K-21 years of age throughout Allegheny County.

### **Speech/Language Classroom**

**Contact:** Eileen Cirelli, 412-394-5823 • Fax: 412-394-5783 • E-mail: [eileen.cirelli@aiu3.net](mailto:eileen.cirelli@aiu3.net)  
 Heidy Frycke, 412-394-5826 • Fax: 412-394-5783 • E-mail: [heidy.frycke@aiu3.net](mailto:heidy.frycke@aiu3.net)  
**Cost:** K-1 language classroom, with full-time aide in class - \$34,766 (\$193.14/day)  
**Invoice Frequency:** In accordance with Section 6 of the AIU Services Agreement

Speech/Language K-1 Classrooms provide language-intensive services to Allegheny County students with a primary diagnosis of speech/language impairment. The classrooms are small instructional settings led by a certified elementary education teacher who is also dually certified as a Speech/Language Pathologist (SLP) and supported by a full-time paraprofessional to assist in the daily running of the classroom. In addition, an itinerant SLP provides intensive individual pull-out, small group and push-in classroom speech therapy as needed. Students who attend these settings participate in the regular education curriculum of the host school and are integrated into school activities. Related services are available as needed.

### **Speech/Language Impaired Support Program**

**Contact:** Eileen Cirelli, 412-394-5823 • Fax: 412-394-5783 • E-mail: [eileen.cirelli@aiu3.net](mailto:eileen.cirelli@aiu3.net)  
 Heidy Frycke, 412-394-5826 • Fax: 412-394-5783 • E-mail: [heidy.frycke@aiu3.net](mailto:heidy.frycke@aiu3.net)  
**Cost:** Full-time itinerant – \$135,000 (\$750/day)  
 K-1 language classroom, with full-time aide in class – \$34,766 (\$193.14/day)  
**Invoice Frequency:** In accordance with Section 6 of the AIU Services Agreement

Speech/language pathologists provide specially designed instruction to students whose impairment of language, voice, fluency or articulation is present to such a degree that academic achievement is affected and the condition is significantly handicapping to the student.

### **Supervision of Clinical Fellowship Year**

**Contact:** Eileen Cirelli, 412-394-5823 • Fax: 412-394-5783 • E-mail: [eileen.cirelli@aiu3.net](mailto:eileen.cirelli@aiu3.net)  
**Cost:** Please contact for more information.  
**Invoice Frequency:** Annually, once services have been completed.

Supervision of speech and language pathologists seeking the American Speech-Language-Hearing Association (ASHA) Certificate of Clinical Competence (CCC) is available. It requires four hours per month for nine months for a total of 36 hours.

# TEACHING AND LEARNING

THE AIU'S TEACHING AND LEARNING DIVISION provides direct services to students and facilitates professional development, technical assistance and support services that assist educators in addressing education requirements and best practices. The services focus on providing leading-edge, research-based practices to engage all learners and to generate effective solutions to educational challenges.

## Academic Events and Gifted Education

### Academic Events

Contact: Amy Davis, 412-394-4193 • E-mail: amy.davis@aiu3.net

Cost: Fee varies by event. Please contact for more information.

Invoice Frequency: Upon registration

The AIU provides various academic competitions for elementary and secondary students. Events that are held on a yearly basis include the History Bowl (with Heinz History Center), the STEM Design Challenge and the Middle and High School Computer Fair. Students have the opportunity to build upon their classroom experiences and see how their learning fits into the real world.

### Book Review Project

Contact: Amy Davis, 412-394-4193 • E-mail: amy.davis@aiu3.net

Cost: No charge

Through the AIU, teachers and librarians can review text and storybooks. Educators can choose up to 10 books sent by the publishers to review. Reviews of the books are turned into the AIU and then sent to the publisher. Teachers and librarians can keep the books they review.

### Gifted Education

Contact: Amy Davis, 412-394-4193 • E-mail: amy.davis@aiu3.net

Cost: No charge

Programs offered include gifted boot camps, gifted networking meetings and a Gifted Resource Day. Offerings vary per year. Services also include assistance to schools in relation to gifted education regulations and updates.





## Career Awareness and Education

### Apprenticeship Program

Contact: Amy Davis, 412-394-4193 • E-mail: amy.davis@aiu3.net  
Cost: \$75 application fee  
Website: apprenticeships.aiu3.net  
Invoice Frequency: Pay upon registration

The Apprenticeship Program provides hands-on, behind-the-scenes work experiences and gives students the opportunity to make connections with organizations and professionals who can help them as they pursue their career interests. For more information and to see available apprenticeships, please visit apprenticeships.aiu3.net.

### Career Symposiums

Contact: Amy Davis, 412-394-4193 • E-mail: amy.davis@aiu3.net  
Cost: No charge

Career symposiums provide an opportunity for high school students to explore career areas. These free and open forums focus on specific career clusters and allow students to interact one-on-one with professionals about their career interests.

## Continuing Professional Education (CPE)

### Advanced Placement Summer Institute (APSI)

Contact: Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: paul.cindric@aiu3.net  
Cost: \$950 - \$1,000 (depending on course)  
Invoice Frequency: Pay upon registration

The AIU Advanced Placement Summer Institute (APSI) is an intensive four-day workshop for teachers of Advanced Placement courses in high school. Accredited by the College Board, the AIU APSI provides an opportunity for new and experienced teachers to revise and refresh the content, teaching strategies and syllabus of their course under the direction of College Board-approved expert consultants.

### Continuing Professional Education Credit Courses

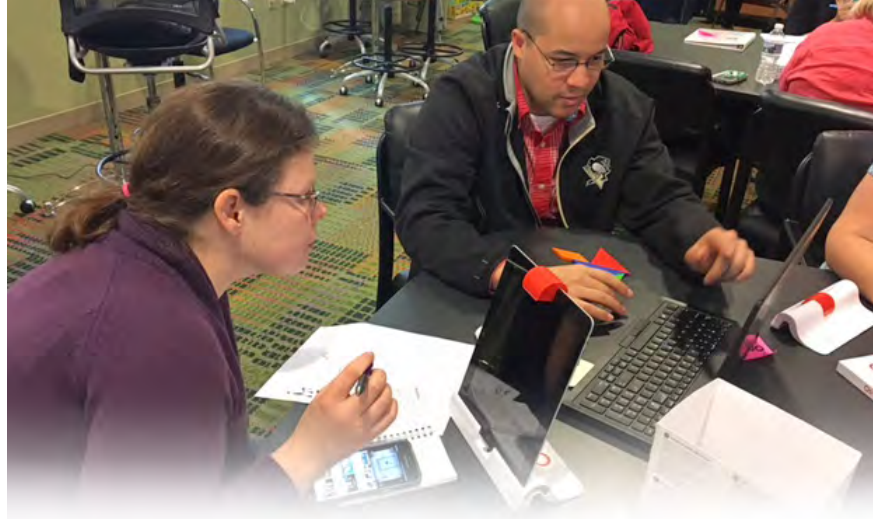
Contact: Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: paul.cindric@aiu3.net  
Cost: Please contact for more information.  
Invoice Frequency: Pay upon registration

The Continuing Professional Education (CPE) department offers all certified K-12 educators a convenient and cost-effective way to earn graduate-level continuing education credits. The CPE program offers more than 30 online courses that help teachers meet their PDE Level II requirements, move up in district pay scales or earn a Master's Equivalency Certificate.

### Educator Induction Program

Contact: Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: paul.cindric@aiu3.net  
Cost: \$200 per teacher  
Invoice Frequency: Annually, in January

The AIU Continuing Education Department (CPE) offers a three-credit Educator Induction Program to schools seeking to meet their requirements to provide this required training for novice educators. This cost-effective, convenient service meets one of the conditions necessary in converting teachers' certificates from Level I to Level II. In addition, the Educator Induction Program serves as a way to acclimate new teachers to the contemporary school system, requiring them to reflect upon and practice skills and concepts relevant to the 21st century classroom.



### **Professional Education Reporting (Act 48)**

Contact: Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: paul.cindric@aiu3.net  
Cost: Reporting fee of \$5.00 per record for non-AIU employees or organizations  
Invoice Frequency: After event

Continuing Professional Education (CPE) is involved in monitoring and reporting all Act 48-eligible events. Assistance is provided to districts and other organizations on the development of plans, the content or context of professional development opportunities and the management of Act 48 records.

## **Educational Technology and Innovative Practices**

### **Apple Education Professional Development**

Contact: Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: brian.stamford@aiu3.net  
Cost: \$2,000 per day (team of two facilitators)  
Invoice Frequency: Varies with contract, but typically after the event

The AIU's Apple Education Team provides customized professional development including effective pedagogical practices using Apple devices, iPad/Mac fundamentals, powerful advanced features and built-in and third-party educational learning resources. Contact us to discuss how we might help you transform classrooms in your district using devices you already have.

### **BrightBytes – Data Interpretation and Action Planning**

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: kevin.conner@aiu3.net  
Cost: No charge

The AIU has a research partnership agreement with BrightBytes that allows every AIU district to use the data collection tool to gain insight on the impact of instructional technology on student achievement. As part of the support services, the AIU provides a review of the data collection results for administrative groups and other stakeholders. In addition, the AIU assists in the development of action plans related to areas targeted for growth that directly tie to district goals and initiatives.

### **Center for Creativity**

Contact: Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: tyler.samstag@aiu3.net  
Cost: No charge  
Website: <http://centerforcreativity.net>  
Twitter: @cntr4creativity

Based at the AIU's Central Office, the Center for Creativity is a resource for the integration of innovative teaching and learning practices. It aims to support districts in the infusion of science, technology, engineering, the arts and mathematics (STEAM), digital media and creativity through professional development offerings, grants and events. Visit <http://centerforcreativity.net> to learn more.

## Educational Technology and Innovative Practices *(cont'd.)*

### Code.org Computer Science Fundamentals

Contact: Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: [brian.stamford@aiu3.net](mailto:brian.stamford@aiu3.net)  
Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: [tyler.samstag@aiu3.net](mailto:tyler.samstag@aiu3.net)  
Cost: No charge

As a Code.org Regional Partner, the AIU offers a range of resources for K-12 computer science instruction, including no-cost workshops for Code.org's CS Fundamentals (K-5), CS Discoveries (6-10) and CS Principals (9-12) curriculum, with the latter having an Advanced Placement option. Additionally, the AIU hosts periodical computer science workshops designed for school administrators and counselors, and can hold strategic planning sessions around K-12 integration or computer science.

### Computer Science and Technology Teachers Network

Contact: Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: [brian.stamford@aiu3.net](mailto:brian.stamford@aiu3.net)  
Cost: No charge

The Computer Science and Technology Teachers Network provides support to districts and teachers in the areas of instructional strategies and the integration of Pennsylvania Academic Standards. It also assists in curriculum design as well as professional development in the computer science and technology disciplines. The Computer Science and Technology Teachers Network facilitates networking between computer and technology teachers and with regional, national and global institutions to advance the level of STEAM integration and computational thinking among all learners.

### Educational Community Partners

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: [kevin.conner@aiu3.net](mailto:kevin.conner@aiu3.net)  
Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: [jana.baxter@aiu3.net](mailto:jana.baxter@aiu3.net)  
Cost: Fees vary. Additional charges may be imposed by partners.  
Invoice Frequency: Upon registration

The AIU's Teaching and Learning staff are available to facilitate and organize professional development sessions offered by educational community partners including, but not limited to: Microsoft, Google and Apple. Offerings include: Microsoft Innovative Educator Teacher Academy, the Google Apps for Education Summit and various Apple educational workshops.

### Emerging Instructional Technologies

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: [kevin.conner@aiu3.net](mailto:kevin.conner@aiu3.net)  
Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: [jana.baxter@aiu3.net](mailto:jana.baxter@aiu3.net)  
Cost: \$450 half day / \$900 full day  
Invoice Frequency: After event

The AIU's Teaching and Learning staff can assist school districts with a variety of emerging instructional technologies. Services include consultation during the exploration and planning phase as well as training during the implementation phase. Focus areas are tablet integration including iPad and Kindle, one-to-one and bring your own device (BYOD), interactive response systems and web-based formative assessment tools including Nearpod, Pear Deck and Poll Everywhere.

### Google Certified Educator Training – Level 1 & Level 2

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: [kevin.conner@aiu3.net](mailto:kevin.conner@aiu3.net)  
Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: [jana.baxter@aiu3.net](mailto:jana.baxter@aiu3.net)  
Cost: \$125/person for member districts • \$150/person for non-member districts  
Invoice Frequency: Invoice issued upon registration.

**Google Certified Educator Level 1:** This is a three-day session designed for educators who “know how to use Google tools in the classroom”, and this certification proves proficiency. Hands-on coaching will expose educators to a variety of Google tools so that they can successfully pass the Google Educator Level 1 certification. Participants should already be familiar with many of the GSuite for Education tools. *Note: Time is built into the agenda to take the exam on day three.*

**Google Certified Educator Level 2:** This is a three-day session designed for educators who are super users and enthusiasts of Google tools in the classroom. Hands-on coaching will expose educators to a variety of Google tools to successfully pass the Google Educator Level 2 certification. Participants should already be familiar with many of the GSuite for Education tools. *Note: Time is built into the agenda to take the exam on day three.*

### **Instructional Coaches Role-Alike Meetings**

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: kevin.conner@aiu3.net  
Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
Cost: No charge

The AIU holds monthly instructional coaching workshops to provide information related to best practices and hands-on exercises to build coaching skills. Participants learn tools and techniques for effective academic coaching and engaging in collaborative problem solving with peers. The role-alike workshops are open to coaches who specialize in technology, literacy and math, as well as general instructional coaching. See also Pennsylvania Institute for Instructional Coaching.

### **Integrating Open Educational Resources Across the Curriculum**

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: kevin.conner@aiu3.net  
Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: tyler.samstag@aiu3.net  
Cost: No charge

The AIU provides coaching and guidance on transitioning to open educational resources through the Southwestern PA OER Network, a consortium of districts on the path towards replacing static textbooks with openly licensed educational resources. Professional development is also offered to individual districts outside of the network for awareness and implementation assistance. The AIU maintains relationships with the #GoOpen initiative as well as statewide repository creation initiatives.

### **Integrating Technology into the Curriculum**

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: kevin.conner@aiu3.net  
Cost: No charge

The AIU provides individualized support for districts in effectively and appropriately integrating technology into curricula and classroom instruction. This can be a team approach when appropriate, involving curriculum specialists or other educational technology professionals with specific expertise to share.

### **Media Coordinator Role-Alike Meetings**

Contact: Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: jana.baxter@aiu3.net  
Cost: No charge

The AIU holds quarterly media coordinator role-alike trainings for district media specialists/librarians. Information on technology integration in schools is presented and discussed.

### **Online Learning Professional Development**

Contact: Kevin Conner, 412-394-5760 • Fax: 412-394-5750 • E-mail: kevin.conner@aiu3.net  
Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: jana.baxter@aiu3.net  
Cost: \$450 half day / \$900 full day  
Invoice Frequency: After event

The AIU's Teaching and Learning staff provides training focused on the creation of courses using a learning management system, such as Moodle, Schoology, EduPlanet and Canvas. The focus will be either an asynchronous or a blended environment.



## Educational Technology and Innovative Practices (cont'd.)

### STEAM Learning

Contact: Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: [tyler.samstag@aiu3.net](mailto:tyler.samstag@aiu3.net)  
 Cost: No charge

In an effort to infuse science, technology, engineering, the arts and mathematics (STEAM) into school districts' curricula, the Center for Creativity team members are available for STEAM planning, preparation, implementation and evaluation purposes.

### STEAM Lending Library

Contact: Jana Baxter, 412-394-4602 • Fax: 412-394-5750 • E-mail: [jana.baxter@aiu3.net](mailto:jana.baxter@aiu3.net)  
 Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: [tyler.samstag@aiu3.net](mailto:tyler.samstag@aiu3.net)  
 Cost: No charge

In an effort to infuse science, technology, engineering, the arts and mathematics (STEAM) into school districts' curricula, the AIU has partnered with the Pittsburgh Penguins Foundation to create a K-12 STEAM Lending Library. After attending free training at the AIU, teachers may borrow class sets of technology resources at no cost.

### transformED

Contact: Tyler Samstag, 412-394-5829 • Fax: 412-394-5750 • E-mail: [tyler.samstag@aiu3.net](mailto:tyler.samstag@aiu3.net)  
 Cost: No charge

transformED combines a dynamic physical space to stimulate new thinking around technology with targeted, specific events and workshops that empower educators to move forward in integrating technology. In this space, teachers can explore and discover alongside other educators to learn new ways to use emerging technology. Popular sessions include virtual reality in education, human-centered design workshops and supporting computational thinking in early elementary. transformED hosts more than 100 free sessions per year. Registration can be found on the Center for Creativity website: [centerforcreativity.net](http://centerforcreativity.net).

## English as a Second Language (ESL)

### **AIU ESL Induction – Supplemental Services**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$1,000 per teacher

Invoice Frequency: All ESL services are billed five times per year; services are combined.

Non-contracting districts can elect to send their newly-hired ESL teachers to a five-month ESL New Teacher Induction Program. The AIU ESL New Teacher Induction is a mentoring program in which teachers learn about ESL-specific laws, regulations and assessments. This training is a human resource investment that leads to a better understanding of the ESL student and encourages student success.

### **Curriculum Review Process– Supplemental Services**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: Varies. Please contact for more information.

Invoice Frequency: All ESL services are billed five times per year; services are combined.

In the curriculum review process, staff suggest new scopes and sequences to parallel a district curriculum plan. In this process, districts may choose to focus on the alignment of ESL curriculum and instruction to state standards or on making content area curriculum accessible to English language learners in the district.

### **Direct Instruction Model**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$105,889 per FTE

Invoice Frequency: All ESL services are billed five times per year; services are combined.

The K-12 English as a Second Language Program (ESL) has served districts in Allegheny County for nearly 30 years. The program serves children who come from all over the world and provides direct daily instruction in English with research-based curriculum specifically designed for the language acquisition process. All teachers are specifically trained and certified to provide this core content instruction.

### **Professional Development– Supplemental Services**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$450 half day /\$900 full day

Invoice Frequency: All ESL services are billed five times per year; services are combined.

The AIU's ESL staff development sessions are designed to align with the district's strategic plan and local initiatives. The AIU's ESL administrators facilitate each session and cover topics such as ESL issues, PDE updates and sustainability requirements.

### **State Monitoring, Program Monitoring and Evaluation – Supplemental Service**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$105 per hour

Invoice Frequency: All ESL services are billed five times per year; services are combined.

The AIU's ESL office provides assistance to districts preparing for state monitoring. All program compliance issues are reviewed with districts to assure that the district meets or exceeds the state's criteria.

## English as a Second Language *(cont'd.)*

### **Student Evaluations and Proficiency Testing – Supplemental Service**

Contact: Dana Farrand, 412-394-5948 • Fax: 412-394-5990 • E-mail: [dana.farrand@aiu3.net](mailto:dana.farrand@aiu3.net)

Cost: \$220 per evaluation

Invoice Frequency: All ESL services are billed five times per year; services are combined.

The K-12 ESL Program provides individual student evaluations using the WIDA screener for initial screening and placement. The test is also used for the administration of the state-mandated ACCESS for English Language Learners language proficiency assessment administered yearly in Pennsylvania.

### **Student Exiting/Monitoring Process – Supplemental Service**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$105 per hour

Invoice Frequency: All ESL services are billed five times per year; services are combined.

This service facilitates the paperwork and compliance checks for students who have exited an ESL instructional program for two academic years.

### **Supervisor Services**

Contact: Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)

Cost: \$12,810 per year for two times per month, \$25,620 per year for four times per month or priced as needed for other configurations.

Invoice Frequency: All ESL services are billed five times per year; services are combined.

School districts operating their own ESL programs may contract for supervisory services. The ESL Program tailors its services to meet school district needs, and takes into consideration the extent of services required and the amount of time a school district may need supervision.

### **Title III Consortium Services – AIU Serviced Districts – Liaison Committee**

Contact: Gina DeMarco Wall, 412-394-5994 • Fax: 412-394-5990 • E-mail: [gina.demarcowall@aiu3.net](mailto:gina.demarcowall@aiu3.net)

Cost: No charge for Title III Consortium members

This ESL Liaison Committee is a role-alike liaison group that meets periodically throughout the school year. These meetings provide technical training, updates and information from PDE, information on best practices and legal requirements as well as on-going support for ESL liaisons in Title III Consortium school districts.

### **Title III Consortium Services – Title III Consortium Grant**

Contact: Gina DeMarco Wall, 412-394-5994 • Fax: 412-394-5990 • E-mail: [gina.demarcowall@aiu3.net](mailto:gina.demarcowall@aiu3.net)

Cost: No charge for Title III Consortium members

Through the K-12 ESL Title III Consortium, participating districts receive professional development, technology and supplemental materials to support English Language Learners.



## Evaluation, Grants and Data

### Data Analysis, Management and Support

Contact: Leslie McConnell, 412-394-5821 • Fax: 412-394-4998 • E-mail: [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net)  
Yolanda Yugar, 412-394-5939 • Fax: 412-394-4998 • E-mail: [yolanda.yugar@aiu3.net](mailto:yolanda.yugar@aiu3.net)  
Cost: Negotiated based on scope of work. Please contact for more information.  
Invoice Frequency: Quarterly

The AIU provides data analysis services and designs surveys, instruments and systems to assist schools in collecting and analyzing relevant data for developing needs statements, proving program results, understanding student achievement, fulfilling reporting requirements and making decisions about school improvement.

### Evaluation Services and Consultation – Evaluation Planning

Contact: Yolanda Yugar, 412-394-5939 • Fax: 412-394-4998 • E-mail: [yolanda.yugar@aiu3.net](mailto:yolanda.yugar@aiu3.net)  
Cost: Negotiated based on scope of work. Please contact for more information.  
Invoice Frequency: Month following completion of service

The AIU's evaluation specialists design individualized evaluation plans and narratives for self-evaluation or as part of program evaluation services.

### Evaluation Services and Consultation – Program Monitoring and Evaluation

Contact: Yolanda Yugar, 412-394-5939 • Fax: 412-394-4998 • E-mail: [yolanda.yugar@aiu3.net](mailto:yolanda.yugar@aiu3.net)  
Cost: Negotiated based on scope of work. Please contact for more information.  
Invoice Frequency: Month following completion of service

The AIU's evaluation specialists conduct evaluations on the district, local, consortium, regional and state levels to improve programs and fulfill reporting requirements. This process may include documenting program implementation, conducting site visits, collecting and analyzing quantitative and qualitative data, preparing final evaluation reports and making recommendations for improvement. Scope of work depends on program needs and evaluation requirements.



## Evaluation, Grants and Data *(cont'd.)*

### **Grant Development – Grant Development Training**

Contact: Leslie McConnell, 412-394-5821 • Fax: 412-394-4998 • E-mail: [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net)

Cost: \$275 per person for one-day grant workshops offered at AIU Central Office.  
Negotiated based on needs and travel for district/IU on-site grant training.

Invoice Frequency: Upon registration

The AIU offers a one-day, intensive grant development workshop at the AIU's Central Office designed to give school leaders an understanding of the grant process and how to get started developing solid grant proposals. The AIU also offers customized grant training for districts and IUs held at their location.

### **Grant Development – Grant Facilitation and Support**

Contact: Leslie McConnell, 412-394-5821 • Fax: 412-394-4998 • E-mail: [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net)

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Month following completion of service

The AIU's grant specialists provide schools and IUs with support throughout the fundraising process, including assessing needs and developing programs, constructing narratives and budgets and applying for competitive funds from local, state and national funding sources.

### **Grant Development – Grant Network**

Contact: Leslie McConnell, 412-394-5821 • Fax: 412-394-4998 • E-mail: [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net)

Cost: No charge

The AIU's Grant Network provides information regarding grant opportunities and tips on how to develop a thorough proposal. Members receive regular notices about opportunities that can enhance programming and instruction at their schools. To join the Grant Network, e-mail your request to [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net).

### **Software and Data Systems**

Contact: Leslie McConnell, 412-394-5821 • Fax: 412-394-4998 • E-mail: [leslie.mcconnell@aiu3.net](mailto:leslie.mcconnell@aiu3.net)

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Month following completion of service

The AIU provides web-based software and data warehouse systems customized to your needs in any number of areas such as customer relation management (CRM), time accounting and reporting, student achievement tracking/analysis and contract management.



## Math and Science Collaborative (MSC)

### *Customized Mathematics and Science Professional Development for Effective Practices*

Contact: Michael Fierle, 412-394-4628 • E-mail: michael.fierle@aiu3.net

Cost: \$450 per half day/\$900 per day

Invoice Frequency: Month following completion of service

The AIU's MSC will provide customized professional development including effective pedagogical practices to meet the rigor of the Pennsylvania Core Mathematics Standards and the Pennsylvania Academic Standards for Science, including the K-12 Science Framework and the Pennsylvania Core Literacy Standards in Science and Technical Subjects. Professional learning experiences range from developing teacher leadership, STEM PLCs/communities of practice and lesson study, as well as content-specific, research-based courses and institutes in STEM content areas.

### *Educator Networks for K-12 Math Teachers*

Contact: Michael Fierle, 412-394-4628 • E-mail: michael.fierle@aiu3.net

Cost: No charge

The grade-band educator networks bring together math teachers to learn from and with each other. Each network meets to explore and share successful strategies that actively engage students in the core content and practice standards featured at each grade level. Networks are based on research and standards, and are connected to the Pennsylvania Core mathematics standards.

### *Educators and Corporations Collaborating on STEM Education (EC<sup>2</sup>)*

Contact: Michael Fierle, 412-394-4628 • E-mail: michael.fierle@aiu3.net

Cost: No charge

Educator Corporate Collaboration for STEM Education, or EC<sup>2</sup>, is a program where educators engage in design thinking while collaborating with STEM experts from major corporations to develop STEM challenges for use in Grades 3 through high school classrooms.

### *K-2 Early Learner STEM Network*

Contact: Michael Fierle, 412-394-4628 • E-mail: michael.fierle@aiu3.net

Cost: No charge

The K-2 Early Learner STEM Network will focus on pedagogical principles of effective STEM education and involves educators in science, math and engineering design activities. This will include the use of technology, as appropriate. Part of the day includes the use of Storytime STEM-Packs, an educational innovation that is adaptable to a variety of educational environments. A Storytime STEM-Pack is comprised of one piece of children's literature and accompanying STEM learning activities that directly connect to the theme and main ideas featured in the children's literature, as well as to the Pennsylvania Science Standards/Next Generation Science Standards and Pennsylvania Core State Standards/Common Core State Standards.

### *Math Coach Network*

Contact: Michael Fierle, 412-394-4628 • E-mail: michael.fierle@aiu3.net

Cost: No charge

Mathematics instructional leaders convene to support effective mathematics learning and build mathematics leadership capacity. Regional math coaches share ideas, successes and challenges as they interact in this professional learning community. By collaborating with other math coaches, they help each other better understand how to work with district staff to increase student thinking and learning in mathematics.

## Math and Science Collaborative (MSC) *(cont'd.)*

### **Mathematics and Science Curriculum Auditing and Curriculum Alignment or Writing**

Contact: Michael Fierle, 412-394-4628 • E-mail: [michael.fierle@aiu3.net](mailto:michael.fierle@aiu3.net)

Cost: \$450 half day/\$900 full day

Invoice Frequency: Month following completion of service

The AIU's MSC performs audits for mathematics and science curricula and produces a customized report summarizing strengths, weaknesses and recommendations. Additionally, AIU MSC supports districts in a customized curriculum writing process to align math and science curricula to academic standards and best practices.

### **Science Educator Networks for K-12 Teachers**

Contact: Michael Fierle, 412-394-4628 • E-mail: [michael.fierle@aiu3.net](mailto:michael.fierle@aiu3.net)

Cost: No charge

The educator networks bring science teachers together to learn from and with each other. Each network meets two times per year to explore and share successful strategies to actively engage students in the content and practice standards. Networks are based on research and standards and connected to the Pennsylvania Academic Standards for Science, including the Pennsylvania Core Literacy Standards in Science and Technical Subjects.

### **Storytime STEM-Packs**

Contact: Michael Fierle, 412-394-4628 • E-mail: [michael.fierle@aiu3.net](mailto:michael.fierle@aiu3.net)

Website: <https://storytimestem.com/>

Cost: \$75 per pack

Invoice Frequency: Pay upon order

Storytime STEM-packs are an educational innovation connected to children's literature that enables Early Learner educators to incorporate STEM concepts into children's learning experiences from PreK-4. Each Storytime STEM-pack includes a popular children's book, all the materials needed for an engaging STEM activity, and a facilitator guide that makes connecting the story to the STEM activity easy. All activities are based on the Next Generation Science Standards and Common Core Math Standards, and are grounded in cognitive research findings on how children learn.





## Non-Public Schools Program

### *Non-Public Schools Program (NPSP)*

Contact: Kathleen Carnicella, 412-394-4934 • Fax: 412-394-5924 • E-mail: [kathleen.carnicella@aiu3.net](mailto:kathleen.carnicella@aiu3.net)  
Cost: No charge

The Non-Public Schools Program provides high-quality auxiliary services for students attending non-public schools in grades K through 12. The mission of the NPSP is to provide support, resources, consultation and solutions to students, schools and families so non-public school students have every opportunity to maximize their academic potential in an ever-changing society.

### *Title I Non-Public Schools*

Contact: Joe Pisciotta, 412-394-4194 • Fax: 412-394-5924 • E-mail: [joe.pisciotta@aiu3.net](mailto:joe.pisciotta@aiu3.net)  
Cost: Varies. Please contact for more information.  
Invoice Frequency: Twice a year, December and May

The AIU's Non-Public Schools Program offers comprehensive Title I services. School districts may contract with the AIU to provide Title I non-public school services that meet all federal requirements.

### *Title IIA Non-Public Schools*

Contact: Joe Pisciotta, 412-394-4194 • Fax: 412-394-5924 • E-mail: [joe.pisciotta@aiu3.net](mailto:joe.pisciotta@aiu3.net)  
Cost: Varies. Please contact for more information.  
Invoice Frequency: Twice a year, December and May

Title IIA professional development services are offered to non-public schools located within AIU's service area. Funding is generated at the federal level and then managed by the AIU on behalf of non-public schools. Non-public school staff and administrators may contact the AIU to utilize funding for professional development needs that align with federal requirements.

### *Title IIA Non-Public Schools Consortium*

Contact: Joe Pisciotta, 412-394-4194 • Fax: 412-394-5924 • E-mail: [joe.pisciotta@aiu3.net](mailto:joe.pisciotta@aiu3.net)  
Cost: No charge

Non-public school consortium services are offered to non-public schools that generate Title IIA professional development funding. Non-public schools may choose to join the consortium that the AIU manages and schedule professional development offerings periodically throughout the school year. Staff and administrators from all consortium schools may attend any professional development offerings at no additional cost.

## PA Department of Education (PDE) Initiatives

### **Classroom Diagnostic Tools (CDT)**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: [brian.stamford@aiu3.net](mailto:brian.stamford@aiu3.net)*  
Cost: *No charge*

Teaching and Learning staff provide training in the use of the Pennsylvania Classroom Diagnostic Tools (CDT), which is a set of online assessments, divided by content area, designed to provide diagnostic information in order to guide instruction and remediation. This service is free of charge and assists educators in improving the chances of academic success in their classrooms.

### **Comprehensive Planning Process**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: [brian.stamford@aiu3.net](mailto:brian.stamford@aiu3.net)*  
Cost: *No charge*

The Comprehensive Planning Process fulfills the requirements of Chapter 4, Professional Education Plan, special education, and Chapter 12 plans. Teaching and Learning staff are available to assist school and district administrators to use the "Comprehensive Planning Tool" to design and submit the required plans to the Pennsylvania Department of Education.

### **Curriculum Director Role-Alike Meetings**

Contact: *Rosanne Javorsky, 412-394-5792 • Fax: 412-394-5750 • E-mail: [rosanne.javorsky@aiu3.net](mailto:rosanne.javorsky@aiu3.net)*  
Cost: *No charge*

District administrators responsible for curriculum, instruction and assessment meet on a monthly basis for information sharing, networking, problem solving and resource sharing.

### **Educator Evaluation**

Contact: *Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: [paul.cindric@aiu3.net](mailto:paul.cindric@aiu3.net)*  
Cost: *No charge*

Teaching and Learning staff provide training and support to school administrators in the state-mandated evaluation processes for principals, teachers and non-teaching professionals.

### **Federal Programs Role-Alike Meetings**

Contact: *Kelly Noyes, 412-394-5926 • Fax: 412-394-5990 • E-mail: [kelly.noyes@aiu3.net](mailto:kelly.noyes@aiu3.net)*  
Cost: *\$60 materials fee per person*  
Invoice Frequency: *Annually, in October*

The Federal Programs Role-Alike Meetings are designed to guide both new and experienced federal program directors through the year-long process of planning, designing, implementing and evaluating federal programs at the district level. These sessions provide an opportunity for networking, problem solving, sharing of resources and focus on implementation of quality and compliant programs.

### **PA Inspired Leadership Initiative**

Contact: *Dean Casello, 412-394-5752 • Fax: 412-394-5750 • E-mail: [dean.casello@aiu3.net](mailto:dean.casello@aiu3.net)*  
Cost: *No charge*

The Pennsylvania Inspired Leadership (PIL) Program is a statewide, standards-based continuing professional education program for school and system leaders. PIL provides Act 45 approved courses for administrators.

### **PA Value-Added Assessment System (PVAAS)**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: brian.stamford@aiu3.net*  
 Cost: *No charge*

Teaching and Learning staff trained in the Pennsylvania Value-Added Assessment System (PVAAS) provide support and technical assistance to districts in interpreting and understanding available PVAAS reports.

### **School Assessment Data Analysis**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: brian.stamford@aiu3.net*  
 Cost: *No charge*

Teaching and Learning staff provide assistance in the analysis of school assessment data, including PSSAs, Keystone, PVAAS and the School Performance Profile. Free assistance is available to aid in identifying strengths and needs, pinpointing root causes and supporting school improvement.

### **School Performance Profile (SPP)**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: brian.stamford@aiu3.net*  
 Cost: *No charge*

Teaching and Learning staff provide assistance in the analysis of the PA School Performance Profile (SPP), which provides a building-level score for educators as part of the Educator Effectiveness System, and offers a resource for LEAs to communicate and compare performance, as well as analyze performance indicators as related to achievement and encourage best practice.

### **Standards Aligned System Training**

Contact: *Brian Stamford, 412-394-5923 • Fax: 412-394-5750 • E-mail: brian.stamford@aiu3.net*  
 Cost: *No charge*

The Pennsylvania Standards Aligned System (SAS) is a comprehensive, research-based framework to improve student achievement. SAS identifies six elements that impact student achievement: standards, assessments, curriculum framework, instruction, materials and resources as well as safe and supportive schools. The SAS website provides useful resources aligned to each of these elements.

## **Reading Achievement Center (RAC)**

### **Adolescent Literacy Institute**

Contact: *Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net*  
 Cost: *\$600 per participant for entire series*  
 Invoice Frequency: *After initial session*

The Adolescent Literacy Institute is a series of workshops for middle and high school teachers that focuses on research-based literacy practices that support students as they become college and career ready. Specifically aligned with brain research on how adolescents learn, this workshop series engages participants in the research behind and modeling of effective reading and writing instruction for the secondary grades.

### **Comprehension, Close Reading and Complex Text: Laying the Foundation K-2**

Contact: *Lisa Yonek, 412-394-1370 • Fax: 412-394-5750 • email: lisa.yonek@aiu3.net*  
 Cost: *\$400 per participant for entire series*  
 Invoice Frequency: *After initial session*

Transitioning students to the demands of the Pennsylvania Core Standards is not a job just for teachers in the tested grades. This four-day series supports teachers in the primary grades in aligning their instructional practices to the Pennsylvania Core. Participants learn how to incorporate informational text, text-dependent questions, close reading, scaffolds for complex text, text annotation, rigorous tasks and academic vocabulary into their everyday practice.

## Reading Achievement Center (RAC) *(cont'd.)*

### **Cultivating Comprehension in the Classroom I**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: [heather.moschetta@aiu3.net](mailto:heather.moschetta@aiu3.net)  
Lisa Yonek, 412-394-1370 • Fax: 412-394-5750 • E-mail: [lisa.yonek@aiu3.net](mailto:lisa.yonek@aiu3.net)  
Cost: \$600 per participant for entire series  
Invoice Frequency: After initial session

This professional development series consists of four full days of training that focuses exclusively on the reading comprehension domain of literacy. Targeted for teachers in grades 3 to 7, the content is directly aligned with the Pennsylvania Core standards and state test expectations. Participants learn techniques to design reading instruction that meet the standards' rigorous expectations.

### **Customized Reading Support**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: [heather.moschetta@aiu3.net](mailto:heather.moschetta@aiu3.net)  
Lisa Yonek 412-394-1370 • Fax: 412-394-5750 • E-mail: [lisa.yonek@aiu3.net](mailto:lisa.yonek@aiu3.net)  
Cost: \$900 per day  
Invoice Frequency: After the service is delivered.

The Reading Achievement Center offers professional development that is focused on increasing student achievement. Professional development is customized to each school's unique needs and based on effective, research-based instructional practice to build rigorous literacy programs.

### **ELA Symposium**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: [heather.moschetta@aiu3.net](mailto:heather.moschetta@aiu3.net)  
Cost: No charge

The Reading Achievement Center provides two annual symposiums that focus on expert literacy practices aligned to the PA Core standards along with samples of instruction that meet the standards' rigorous expectations.

### **K-2 Apprenticeship Model**

Contact: Lisa Yonek, 412-394-1370 • Fax: 412-394-5750 • E-mail: [lisa.yonek@aiu3.net](mailto:lisa.yonek@aiu3.net)  
Cost: \$3,800  
Invoice Frequency: Upon registration

The K-2 Apprenticeship Model is a unique professional development model that supports schools in transforming existing mind-sets regarding teacher training and introducing conditions required for systemic change. This professional development opportunity consists of initial intensive, comprehensive training in reading history, pedagogy, theory, research and proven instructional practice and monthly follow-up trainings to build breadth and depth of professional knowledge.

### **Keystone Exams in Literature**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: [heather.moschetta@aiu3.net](mailto:heather.moschetta@aiu3.net)  
Cost: No charge

Teaching and Learning personnel support districts in their efforts to better understand the requirements of the Keystone Exams in Literature. Training can include selecting texts appropriate for Keystone Exam complexity, deconstructing the format of fiction and nonfiction test items, and designing instruction around the rigor required for the exam.

### **PA Core Standards for English Language Arts (ELA)**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
 Lisa Yonek, 412-394-1370 • Fax: 412-394-5750 • E-mail: lisa.yonek@aiu3.net  
 Cost: No charge

Pennsylvania has transitioned to the PA Core Standards for instruction and assessment. Professional development is available to assist district staff in fully implementing the English Language Arts Pennsylvania Core Standards through aligning curriculum and making needed changes and refinements in instructional practices.

### **PA Institute for Instructional Coaching**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
 Cost: No charge

The Pennsylvania Institute for Instructional Coaching (PIIC), a partnership of the Pennsylvania Department of Education and Pennsylvania Association of Intermediate Units, is a state-wide resource to support instructional coaching that helps teachers strengthen instructional practice, increase student engagement and improve student learning. See also Instructional Coaches Role-Alike Meetings.

### **Reading Achievement Center Resource Room**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
 Lisa Yonek, 412-394-1370 • Fax: 412-394-5750 • E-mail: lisa.yonek@aiu3.net  
 Cost: No charge

The Reading Achievement Center includes limited samples of effective commercial programs, and other educator resources to supplement and enhance classroom instruction and out-of-school learning. Schools can view samples of several major programs before piloting or purchasing.

### **Reading Specialist Network**

Contact: Lisa Yonek, 412-294-1370 • Fax 412-394-5750 • E-mail: lisa.yonek@aiu3.net  
 Cost: No charge

This network provides reading specialists with a forum to meet, discuss and deepen their practice in working with struggling students as well as providing teachers with resources and valuable instructional strategies. Reading specialists meet four times during the year.

### **Teaching Writing**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
 Cost: \$600 per participant for entire series  
 Invoice Frequency: After initial session

This four-day series focuses on the semantic and syntactic structures of written language to meet the demands of the Pennsylvania Core standards and produce competent writers. The training emphasizes how to teach writing systematically and effectively. Participants learn and practice techniques and receive materials for implementing effective writing instruction in grades 4 to 8.

### **Text Dependent Analysis: Effective Instructional Practices**

Contact: Heather Moschetta, 412-394-4919 • Fax: 412-394-5750 • E-mail: heather.moschetta@aiu3.net  
 Cost: \$600 per participant for entire series  
 Invoice Frequency: After initial session

This four-day series focuses on effective teaching practices to help students overcome some of the biggest struggles with the text dependent analysis (TDA) portion of the PSSA. Sessions focus on teaching students how to understand the prompt, read and write for analysis, determine the best evidence and craft the essay. All materials, along with sample student responses for modeling, are included.



## Social Studies

### **Social Studies Network**

Contact: Paul Cindric, 412-394-4940 • Fax: 412-394-5750 • E-mail: paul.cindric@aiu3.net  
Cost: No charge

The Social Studies Network provides support to districts and teachers in the areas of instructional strategies, integration of Pennsylvania Core literacy standards and Pennsylvania social studies content standards. It also assists in curriculum design as well as professional development in the social studies disciplines. The Social Studies Network facilitates networking between social studies teachers and with regional, national and global institutions to advance the level of civic engagement and historical thinking among all learners.

## Training and Consultation (TaC)

### **Assistive Technology**

Contact: Kendra Bittner, 412-394-5872 • Fax: 412-394-1340 • E-mail: kendra.bittner@aiu3.net  
Cost: No charge

Assistive technology services include: consulting with student teams; providing information needed for the trial or acquisition of devices; assisting teams in the selection, customization, application, retention or replacement of devices; aiding teams in the integration of assistive technology into instruction and coordinated therapies; and providing training and technical assistance. Training specific to accessibility features within Word and Google Chrome is also available to increase implementation of these tools to assist students in accessing the general education curriculum.

### **Autism Support**

Contact: Michelle Lubetsky, 412-394-4624 • Fax: 412-394-1340 • E-mail: michelle.lubetsky@aiu3.net  
Cost: No charge

Training and consultation are available to the AIU's member school districts and programs to address instructional strategies for students with autism spectrum disorder (ASD). From large trainings to school-based team meetings, AIU-TaC consultants present research-based approaches to promote success for students with ASD.

### **Co-Teaching**

Contact: Erin Karus, 412-394-5807 • Fax: 412-394-1340 • E-mail: erin.karus@aiu3.net  
Cost: No charge

Professional development is provided to administrators and teachers to implement co-teaching in their classrooms. The series will provide teams of educators the background and skills necessary to begin to implement a co-teaching model. Participation in the series includes on-site customized support, sessions for implementation suggestions and problem-solving.

### **Concrete-Representational-Abstract**

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: andrea.miller@aiu3.net  
Cost: No charge

The purpose of teaching through a concrete-to-representational-to-abstract sequence (CRA) of instruction is to ensure students truly have a thorough understanding of the math concepts/skills they are learning. CRA training is available for early numeracy, addition/subtraction, multiplication/division, fractions and integers/expressions.

### Data Team Training

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
 Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: No charge

The use of data to support instructional decision-making is a core component of the Multi-Tiered System of Supports/Response to Instruction and Intervention framework (MTSS/RTII). Free professional development and technical assistance is provided to districts to build team capacity to analyze data and support student achievement.

### Dynamic Indicators of Basic Early Literacy Skills (DIBELS) Training

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
 Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: \$15 for materials  
 Invoice Frequency: After event

Dynamic Measurement Group (DMG) has available a number of valuable assessment measures to support the use of data in making instructional decisions to improve student achievement. Trainings are available in DIBELS Next literacy benchmark assessments, DIBELS Deep diagnostic reading assessments, DIBELS Math benchmark assessments and DIBELS Data Interpretation.

### Intensive Interagency Coordination

Contact: Leanna Lawson, 412-394-5857 • Fax: 412-394-1340 • E-mail: [leanna.lawson@aiu3.net](mailto:leanna.lawson@aiu3.net)  
 Cost: No charge

The interagency coordinator facilitates interagency problem-solving teams in the AIU's member school districts and charter schools to assist in the design and delivery of coordinated services to individual school-age children and their families. Intensive interagency coordination is critical when a student does not have an appropriate placement or is at risk of losing an educational placement.

### Language Essentials for Teachers of Reading and Spelling (LETRS)

Contact: Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: \$50 per module  
 Invoice Frequency: Upon registration

Language Essentials for Teachers of Reading and Spelling (LETRS) is professional development for educators responsible for improving K-12 instruction in reading, writing and spelling.

### Least Restrictive Environment/Inclusive Practices

Contact: Erin Karus, 412-394-5807 • Fax: 412-394-1340 • E-mail: [erin.karus@aiu3.net](mailto:erin.karus@aiu3.net)  
 Cost: No charge

Professional development and technical assistance are provided to support school districts in implementing the Least Restrictive Environment (LRE) of IDEA and related case law. The focus is on assisting teachers and administrators to ensure that all students gain access to grade level content standards. Training in the alternate eligible content for ELA, math, science and writing is also available.

### Literacy and Numeracy in Grades K-2

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
 Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: No charge

The AIU provides professional development to educators of the primary grades to further develop their foundational knowledge of how students attain skills in literacy and numeracy.

## Training and Consultation (TaC) (cont'd.)

### **Multi-Tiered System of Supports (MTSS)/ Response to Instruction and Intervention (RTII)**

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
Cost: No charge

Professional development and technical assistance are provided to districts implementing a Multi-Tiered System of Supports/Response to Instruction and Intervention framework. MTSS/RTII supports the use of data to determine how students respond to curricular and instructional procedures.

### **Multi-Tiered System of Supports (MTSS)/Tier 2 Series**

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
Cost: No charge

Schools and districts working within a Multi-Tiered System of Supports/Response to Instruction and Intervention (MTSS/RTII) framework participate in this series of professional development sessions to further refine and enhance their practices at Tier 2. Professional development and technical assistance is provided surrounding the use of assessments in planning for instruction, data-based decision-making and appropriate interventions.

### **Onder**

Contact: Michelle Lubetsky, 412-394-4624 • Fax: 412-394-1340 • E-mail: [michelle.lubetsky@aiu3.net](mailto:michelle.lubetsky@aiu3.net)  
Cost: No charge

The Pittsburgh Penguins Foundation, SpecialNeedsWare and the AIU are collaborating to bring the app Onder to students across Allegheny County schools. Onder is a multiplatform program that offers customizable, personalized supports for all learners. It promotes meaningful activities to enhance expression and to foster independence. Embedded data tracking, progress reporting and the ability to share lessons saves teachers' time while helping to direct instructional decisions. Training on Onder is open to all districts and programs in the county.

### **Positive Behavior Support**

Contact: Leanna Lawson, 412-394-5857 • Fax: 412-394-1340 • E-mail: [leanna.lawson@aiu3.net](mailto:leanna.lawson@aiu3.net)  
Carrie Frohnapfel, 412-394-4593 • Fax: 412-394-1340 • E-mail: [carrie.frohnapfel@aiu3.net](mailto:carrie.frohnapfel@aiu3.net)  
Crystal Vogtsberger, 412-394-3475 • Fax: 412-394-1340 • E-mail: [crystal.vogtsberger@aiu3.net](mailto:crystal.vogtsberger@aiu3.net)  
Cost: No charge

The AIU provides professional development and technical assistance in the areas of individual student consultations through functional behavior assessment and positive behavior support planning, classroom management consultations/training, as well as school and district-wide implementation of school-wide positive behavior interventions and support. Additional offerings include: Addressing Absenteeism and Truancy in Your School, Working with Students Who Exhibit Behavioral Challenges: Effective Interventions for Tough Kids and RENEW: A Dropout Prevention Intervention.

### **Preparing Struggling Students for the PSSA**

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
Cost: No charge

Professional development is provided to teachers of grades 3 to 8 to support students challenged by the content and types of tasks addressed on the Pennsylvania System of School Assessment (PSSA).

### Special Educators' Summer Academy

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
 Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: No charge

Summer sessions are available to educators working with struggling students. Sessions provide foundational knowledge and strategies to support student growth in mathematics and literacy, as well as professional development to strengthen schools functioning in a MTSS framework.

### Supporting Student Learning – Mathematics and Literacy

Contact: Andrea Miller, 412-394-5988 • Fax: 412-394-4599 • E-mail: [andrea.miller@aiu3.net](mailto:andrea.miller@aiu3.net)  
 Kate Stuckey, 412-394-5846 • Fax: 412-394-1340 • E-mail: [katherine.stuckey@aiu3.net](mailto:katherine.stuckey@aiu3.net)  
 Cost: No charge

Free professional development is provided to educators to further develop their foundational knowledge of how students attain skills in numeracy and literacy. Specific strategies are provided to support students who may be struggling.

### Transition Services

Contact: Erin Grimm, 412-394-4952 • Fax: 412-394-1340 • E-mail: [erin.grimm@aiu3.net](mailto:erin.grimm@aiu3.net)  
 Crystal Vogtsberger, 412-394-3475 • Fax: 412-394-1340 • E-mail: [crystal.vogtsberger@aiu3.net](mailto:crystal.vogtsberger@aiu3.net)  
 Cost: No charge

Training and Consultation staff provide professional development and support in all aspects of transition services as required by the Pennsylvania Department of Education, Bureau of Special Education. Additional trainings are also provided for families to provide support during the transition process. Session topics include post-secondary program resources, options and community supports, pre-employment transition services, OVR eligibility, transition law, policy, self-determination and advocacy.

### Word, Google Chrome and Accessibility Features

Contact: Dori Anderson, 412-394-4622 • Fax: 412-394-1340 • E-mail: [dori.anderson@aiu3.net](mailto:dori.anderson@aiu3.net)  
 Cost: No charge

Participants of this free professional development will explore technology tools currently available to them through the Microsoft Operating System, Google Chrome and other free resources. Participants will utilize the tools and apply them to support students with access to the curriculum.

## Waterfront Learning

Contact: Jennifer Beagan, 412-394-4996, Fax: 412-394-5892, E-mail: [jennifer.beagan@aiu3.net](mailto:jennifer.beagan@aiu3.net)

Cost: Varies. Please contact for more information.

Invoice Frequency: Quarterly, once the service has been completed

Waterfront Learning provides affordable virtual and hybrid educational options for school districts. Implementation has been designed to meet the diverse needs of educational entities by providing full-time and part-time services to personalize learning in the areas of core content, world language, STEM, advanced placement, dual credit, credit recovery, Keystone remediation and career readiness. The K-6 elementary program provides core, elective, language options as well as gifted and talented course offerings. Districts also contract for curriculum expansion, participation of students with special needs, alternative education environments, hardware and Internet allocation, hybrid learning planning and professional development services.

### Customized Professional Development

Contact: Jennifer Beagan, 412-394-4996, Fax: 412-394-5892, E-mail: [jennifer.beagan@aiu3.net](mailto:jennifer.beagan@aiu3.net)

Cost: \$450 half day / \$900 full day; customized based on level of service for all others

Invoice Frequency: Once the service has been completed.

Customized professional development is available on a variety of topics related to online, blended and hybrid learning. Examples include Student Data Security and Integration; Hybrid Design; Leading by Design: Space + Learning = Results!; Teacher 2.0 – Becoming an Innovative Online Instructor (Beginner, Intermediate, Advanced).

### Data Security and Integration

Contact: Jennifer Beagan, 412-394-4996, Fax: 412-394-5892, E-mail: [jennifer.beagan@aiu3.net](mailto:jennifer.beagan@aiu3.net)

Cost: \$450 half day / \$900 full day

Invoice Frequency: Once the service has been completed.

Creating online experiences for students while maintaining safety and security can be difficult. Schools must collaborate with vendors to keep student online access, safety and security a top priority. These sessions will discuss requirements for the maintenance of student information safety (personally identifiable information, or PII) when working in online environments. Participants will review sample language and accountability measures for use in vendor contracts and third party agreements pertaining to student information and data security. Participants will discover how data is being utilized by the educational entity and how to safeguard personally identifiable information in a digital world.

### Hybrid Learning Instructional Design Plan

Contact: Jennifer Beagan, 412-394-4996, Fax: 412-394-5892, E-mail: [jennifer.beagan@aiu3.net](mailto:jennifer.beagan@aiu3.net)

Cost: Varies based on level of service. Please contact for more information.

Invoice Frequency: Once the service has been completed.

Hybrid learning consultation, technology utilization, data collection and analyses, along with comprehensive support services, are available to districts. An initial consultation is free, followed by tiered costs based on need and the results of implementation planning.

# **ALLEGHENY INTERMEDIATE UNIT**

## **2018-19 SERVICES AGREEMENT**



Educational Opportunities • Innovative Solutions • Leadership Excellence

## **ALLEGHENY INTERMEDIATE UNIT SERVICES AGREEMENT**

This Agreement is made this \_\_\_ day of \_\_\_\_\_, 2018, by and between the ALLEGHENY INTERMEDIATE UNIT (“AIU”), and the \_\_\_\_\_ (“District/School”), intending to be legally bound hereby, for the provision of services by the AIU to the District/School.

### **Services Provided by AIU**

The AIU provides specialized educational services to Allegheny County’s 42 suburban school districts, five career technical schools, charter schools and numerous other organizations throughout the area. The AIU offers about 140 programs and services for infants, young children, students, and adults. The AIU comprises the following six divisions, each of which provides a wide range of services:

1. Division of Early Childhood, Family and Community Services
2. Division of Finance and Business Operations
3. Division of Human Resources and Labor Relations
4. Division of Teaching and Learning Services
5. Division of Information Technology
6. Division of Special Education and Pupil Services

It is agreed that services provided by the AIU are rendered throughout the school year and that the AIU periodically invoices for fees for services provided to the District/School as outlined in the 2018-19 Services Guide (“Services Guide”). Fees for programs not listed in the Services Guide will be determined on a case-by-case basis and will require approval by the District/School and the AIU Board of Directors. By executing this agreement, the District/School explicitly acknowledges receipt of the Services Guide and expressly accepts the pricing schedule for all of the services listed therein.

By accepting the services provided by the AIU, the District/School agrees to pay for those services at the prices specified in the Services Guide and to do so no later than sixty (60) days from the invoice date. A late payment charge of 1% per month on any unpaid balance shall be applied to any account that is more than sixty (60) days past due.

### **SPECIAL EDUCATION and PUPIL SERVICES**

#### **1. Special Education Services Provided by AIU**

For the 2018-2019 school year, the AIU shall provide and operate, for the benefit of students assigned by the District/School, the special education services and programs delineated in the Allegheny Intermediate Unit Special Education Plan (“Plan”), as submitted to and approved by the Department of Education, by furnishing the following:

- Professional, instructional and support staff, as required to implement the Plan in accordance with all applicable provisions of state and federal law;

- Administrative, supervisory, and clerical staff as required to effectively and efficiently implement the Plan and this Agreement;
- Such supplies, equipment and other materials as necessary to implement the Plan and as mutually agreed upon by the parties;
- Such classroom space or other facilities as required to implement the Plan in accordance with state and federal law, to the extent the program or service is provided or operated upon premises not owned or leased by the District/School; and
- Any other personnel, facility, material or service mutually agreed upon by the parties.

Services provided include but are not limited to those outlined in the Services Guide, such as Blind/Visually Impaired Services, Career Development Services, Deaf/Hard of Hearing Services, Center-Based Educational Services at Mon Valley/Pathfinder/Sunrise Educational Centers, District0-Based Classrooms, Speech/Language-Impaired Support, Pupil Personnel Services, and Occupational and Physical Therapy.

## **2. Programs Provided on District/School Premises by AIU**

For special education programs and services to be provided on premises owned or leased by the District/School, the District/School shall provide the following:

- Classroom and other space;
- Assistance, cooperation and participation of District/School administrative, professional and support staff in the development and implementation of accommodations, supplementary aides and support services necessary to include, to the fullest extent appropriate, students assigned to special education programs in educational and extracurricular activities, regular education support, regular education instruction, and ancillary services, such as nursing, counseling, library, physical education, food, custodial and maintenance services, as necessary to meet the needs of the students assigned to the program; and
- Any other personnel, facility, material or service mutually agreed upon by the parties.

## **3. Compliance with Applicable Law**

The AIU shall ensure that the special education programs and services it provides comply with all requirements of state and federal law to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the AIU. The AIU will provide leadership and encouragement to utilize best practices for assisting teachers, administrators and students in lifelong learning. The District/School shall provide such action, assistance or cooperation as required to ensure that students assigned to special education programs receive a free appropriate public education (“FAPE”) in compliance with all applicable provisions of state and federal law.



**4. Multidisciplinary Evaluation and IEP Development for Services Provided on District/School Premises by the AIU**

The District/School, in cooperation with the AIU, shall conduct student Multidisciplinary Evaluations (“MDEs”) and Reevaluations (“RRs”) and develop Individualized Education Plans (“IEPs”) and revise those plans as necessary for exceptional and thought-to-be exceptional students of the District/School. The District/School will provide the AIU staff with an opportunity to participate in the development of RR and IEPs. Services, accommodations, supplementary aides and support required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court which are beyond the scope of the programs and services enumerated in the Plan shall be provided as mutually agreed upon by the parties.

**5. Multidisciplinary Evaluation and IEP Development for Student Placed in AIU Center-Based Programs**

The AIU, with cooperation and participation by the District/School, shall conduct student MDEs and RRs and develop IEPs and revision procedures for exceptional and thought-to-be exceptional students of the District/School. The District/School recognizes that it remains the Local Education Agency (“LEA”) for the student and is responsible for ensuring that the student’s IEP provides for FAPE. Therefore, the District/School will participate in the development of MDEs, RRs and IEPs that outline services, accommodations and supplementary aides and supports for students. Any order of a hearing officer or court which is beyond the scope of the programs and services enumerated in the Plan shall be provided as mutually agreed upon by the parties. In such instances, the AIU Administration will work with the District/School as LEA in identifying the appropriate service. The District/School will be billed for all such services in accordance with the terms of the pricing set forth in the 2018-19 Services Guide.

**6. Invoicing and Payment for AIU Special Education Services**

- The District/School will be invoiced in accordance with the Services Guide. It is understood that the pricing outlined in the Services Guide has been developed by the AIU in collaboration with a representative committee of district superintendents, business managers, and special education directors. Review of the pricing structure by the committee will be ongoing. Pricing adjustment will be made annually and in accordance with the recommendations. Service options outlined and offered will be those services that may be enumerated in a student’s IEP and will be as deemed appropriate by the student’s IEP team.
- It is agreed that the District/School will be invoiced for all programs and services provided and utilized by each student. Any delay in invoicing by the AIU will not affect the duty of the District/School to pay the invoice for the services received. The District/School agrees that a failure or delay in invoicing shall not constitute a waiver of the right of the AIU to be paid in full for services received by the District/School.
- To ensure that the cost of services is properly allocated among districts, as well as the accuracy of each AIU invoice, the District/School understands and agrees that it is responsible to review all invoices when received and to audit the invoices to ensure that they accurately reflect the services received for each student identified and to verify

whether each student resided in the district being charged for services during that billing period.

- The District/School agrees to pay the AIU the price for each program or service as listed in the Services Guide.
- A late payment charge of 1% per month on any unpaid balance shall be applied to any account that is more than 60 days past due.
- Tuition for the AIU’s Special Education Centers and the cost of speech, hearing and vision services will be invoiced and paid in installments in accordance with the schedule below:

Invoice Date	Invoicing for Center Tuition and for Speech, Hearing and Vision Services
September 17, 2018	Billing for Special Education Services anticipated for August through October based on student information in the Special Education Database as of September 1, 2018.
November 15, 2018	Billing for Special Education Services anticipated for November through December based on student information in the Special Education Database as of November 1, 2018. <b>** Billing adjustments resulting from the September 17<sup>th</sup> billing will be included.</b>
January 15, 2019	Billing for Special Education Services anticipated for January through February based on student information in the Special Education Database as of January 1, 2019. <b>** Billing adjustments resulting from the November 15<sup>th</sup> billing will be included.</b>
March 15, 2019	Billing for Special Education Services anticipated for March through April based on student information in the Special Education Database as of March 1, 2019. <b>** Billing adjustments resulting from the January 15<sup>th</sup> billing will be included.</b>
May 15, 2019	Billing for Special Education Services anticipated for May through June based on student information in the Special Education Database as of May 1, 2019. <b>** Billing adjustments resulting from the March 15<sup>th</sup> billing will be included.</b>
June 17, 2019	A <b>FINAL INVOICE</b> will be issued whereby payments are reconciled with the actual FINAL 2018-2019 Special Education Database (verified in June). This may result in a credit to the District/School or payment due to the AIU exclusive of the special education center review and reconciliation.
<b>NOTE:</b> If additional services are requested by the District/School after the review of the Special Education Database as of September, they may be billed separately.	

**7. Reconciliation for AIU Special Education Centers**

Due to the fluctuating nature of student enrollment at the centers, it is agreed that the overall operating cost for each center will be continuously monitored to determine if revenue and expenses are in alignment with budgeted projections. The parties agree that at the conclusion of the 2018-2019 school year, the AIU will perform a reconciliation of its center-based revenues and expenses for the entire school year. If the AIU revenues from the center-based programs provided under this Agreement exceed the expenses incurred in providing such services, the District/School will receive a pro-rata credit; if the AIU expenses incurred in providing services under this Agreement exceed the revenues received by the AIU, the District/School will be responsible for and pay to the AIU a pro-rata share of the excess expenses:

<b>Dates</b>		<b>Special Education Center Review and Reconciliation</b>
March 15, 2019		Mid-year reconciliation (ytd January) of the Special Education Center revenues and expenses (excludes related services) will be completed and communicated to the District/School.
August 15, 2019		<b>FINAL RECONCILIATION</b> of its revenues and expenses for the entire school year will be completed and issued to the District/School. This may result in a credit to the District/School or payment due to the AIU.
January 31, 2020		District/School payment to the AIU for the pro-rata share of the excess expenses OR an AIU credit will be issued to the District/School for the pro-rata share of the excess revenues.

**8. Cancellation**

This Agreement or any services outlined in this agreement or purchased from the AIU may not be terminated by either party without 30 days' written notice unless such termination is mandated by an IEP or any order of a hearing officer, the Secretary of Education or any Court of competent jurisdiction.

**9. Liabilities**

The parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party. None of the administrative, professional, paraprofessional or support personnel provided by the parties shall be considered employees or agents of the other party hereto for any purpose. The parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

**10. Compliance**

To ensure compliance with all laws, particularly those that emerge or change during the life of this agreement, both parties agree to a commitment for continued learning to deliver and coach on best practices. To enable this learning to take place, a mutually agreeable schedule shall be developed.

**11. Entire Agreement**

This Agreement constitutes the entire agreement and understanding between the AIU and the District/School concerning the programs and services to which it applies; supersedes all prior or contemporaneous agreements and understandings, written or oral on this subject; and any modification to this agreement shall be in writing and approved by the parties' respective boards of directors.

**ATTEST:**

\_\_\_\_\_  
President, Board of School Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**ATTEST: ALLEGHENY INTERMEDIATE UNIT**

\_\_\_\_\_  
President, Board of School Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

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# **AIU BELIEFS**

## **Collaboration**

We leverage the collective expertise and experience of our partners, encourage active participation from all constituents, and strive for inclusiveness in our programs and services.

## **Excellence**

We believe that demanding anything less than excellence, internally and externally, is sacrificing the potential that all learners possess, regardless of situation or circumstance.

## **Trust**

We strive for character, competence, integrity, professionalism, and transparency in all that we do as they are necessary for building an effective education community.

## **Innovation**

We cultivate an entrepreneurial environment that fosters creativity as this is vital to conquering the dynamic complexities of an ever-changing world.

## **Responsiveness**

We are driven by the needs of educators and learners in our development and delivery of programs and services.

## **Leadership**

We model a culture of excellence, inspiring effective leaders to create effective teachers and successful students.

## **Cost-Effectiveness**

We ensure programs and services are valuable, affordable, and of superior quality.

## **Continuous Quality Improvement**

We are dedicated to ongoing, evidence-based improvement and challenging the status quo in order to advance education and provide rich and relevant opportunities for educators and learners.



Educational Opportunities • Innovative Solutions • Leadership Excellence

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## 2018-2019 Special Education Services Pricing

SPECIAL EDUCATION PROGRAMS	2018-2019	
<b>Blind/Visually Impaired</b>		
Itinerant (Tuition)	135,000.00	
Cost Per Hour	150.00/hour	
Vision Tech Services (\$150.00/hour fee charged for non-AIU3 LEAs)	No fee for AIU3 LEAs	
<b>Career Development</b>		
Work-based Learning Consultant	34.50/hour	
Transition Consultants	31,000.00/1 day/35 wks.	
Travel Instruction	125.00/hour	
<b>Deaf/Hard of Hearing</b>		
Itinerant (tuition)	135,000.00	
Cost Per Hour	150.00/hour	
Audiology (\$150.00/hour fee charged for non-AIU3 LEAs)	No fee for AIU3 LEAs	
<b>County/Out of County</b>		
Communication Access Services (tuition)	County	72,500.00
	Out of County	79,500.00
Interpreters (per FTE)	County	\$74,000 or \$82.50/Hour
	Out of County	\$81,400 or \$90.50/Hour
<b>Mon Valley School*</b>		
	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	42,951.00	239.00/day
Emotional Support	38,323.00	213.00/day
Learning Support (Tuition)	38,323.00	213.00/day
Life Skills Support (Tuition)	40,044.00	223.00/day
Physical Support (Tuition)	54,149.00	301.00/day
Vocational Program (Per Session)	6,458.00	36.00/day
<b>Pathfinder School*</b>		
	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	59,062.00	328.00/day
Emotional Support	59,062.00	328.00/day
Multi-disabilities Support (Tuition)	59,062.00	328.00/day
Life Skills Support (Tuition)	59,062.00	328.00/day
Vocational Program (Per Session)	6,458.00	36.00/day
<b>Sunrise School*</b>		
	<b>Annual</b>	<b>Per Day Equivalent</b>
Autistic Support (Tuition)	50,068.00	278.00/day
Emotional Support (Tuition)	46,264.00	257.00/day
Learning Support (Tuition)	38,248.00	213.00/day
Multi-disabilities Support (Tuition)	53,956.00	300.00/day
Life Skills Support (Tuition)	38,893.00	216.00/day
Vocational Program (Per Session)	6,458.00	36.00/day
<b>District Based Classrooms</b>		
Autistic Support	Call for information	
Emotional Support	Call for information	
Learning Support	Call for information	
Life Skills Support	Call for information	
<b>Special Education Supervision Services</b>		
Supervisory Services	28,500.00/1 day/42 wks.	
<b>Speech/Language Impaired Support</b>		
District Based - Full Time Itinerant	135,000.00	
Students Itinerant Rate for Special Schools	135,000.00	
K-1 language classroom, full time aide	34,766.00	
Auditory Processing Disorders	110.00/hour	
Diagnostic Consultation	110.00/hour	
Feeding and Swallowing Tech Support	110.00/hour	
<b>Pupil Personnel</b>		
Brain STEPS	No fee	
Suicide Prevention (One Presenter)	50.00/hour	
Bullying Prevention	No fee	
<b>County/Out of County</b>		
Psychological and Social Work Services	County	Call for information
	Out of County	Call for information
	County	Call for information
	Out of County	Call for information
<b>Occupational and Physical Therapy</b>		
Adapted Recreational Educational Consultant	County	34.00/hour
	Out of County	37.50/hour
Occupational Therapist	County	61.50/hour
	Out of County	68.25/hour
Occupational Therapy Assistant	County	52.00/hour
	Out of County	57.75/hour
Physical Therapist	County	64.75/hour
	Out of County	71.75/hour
Physical Therapy Assistant	County	52.00/hour
	Out of County	57.75/hour
OT/PT Supervision and Consultation	110.00/hr	
<b>Miscellaneous</b>		
Equitable Participation (supported by IDEIA Component III)	No fee	
Local Task Force	No fee	
Special Education Transportation	Call for information	
Extended School Year	Tuition	2,500.00
	PCA	2,600.00
	Related Services	Call for details

\*Districts will be charged the full classroom tuition for the time students are enrolled in the center program.

All AIU services performed within Allegheny County are priced at County rates. Out of County rates will be charged when services are provided to a non-AIU LEA at a location outside of Allegheny County.