



September 26, 2023

Board of Directors
Ms. Pat Connolly
Director of Finance & Operations
Chartiers Valley School District
2030 Swallow Hill Road
Pittsburgh, PA 15220

Dear Board of Directors and Ms. Pat Connolly,

Please accept this letter as an addendum to the services outlined in our original engagement letter of August 3, 2022.

Scope of Services

Maher Duessel will also assist with preparation of the Local Education Agency Annual Financial Report (PDE-2057) of the Chartiers Valley School District as of and for the year ended June 30, 2023. You agree to assume all management responsibilities for the service noted above; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. You also acknowledge the Chartiers Valley School District will be responsible for providing accounting software reports for upload to the PDE 2057 and providing information and reports required for completion of the PDE-2057 supplemental schedules.

The fee for this additional service will be a blended hourly rate of \$200, and not to exceed \$5,000. If we begin to approach this cap, we will reach out to management about plans to continue work.

This engagement is considered to be an extension of the services outlined in our main engagement letter of August 3, 2022 and all relevant terms and conditions of that letter are applicable. If these arrangements for our engagement are acceptable, please sign the document, and return it to us.

Sincerely,

Maher Duessel

BY: _____
Amy C. Lewis - Partner

The arrangements described above are accepted by Chartiers Valley School District.

BY: _____
Signature

Title

Name of authorized signed

Date