

December 19, 2022

Emily Weismantle, KOS Coordinator
Chartiers Valley Intermediate School

Dear Emily,

Thank you for your application to the Kids of STEEL Transportation Grant which is intended to help secure mass transportation (e.g. school bus, 14 passenger van, etc.) for your Kids of STEEL site to the Pittsburgh Kids Marathon on May 6th, 2023. We are pleased to inform you that your request has been approved! P3R will provide **\$500** in funding for your transportation.

Project: Chartiers Valley Intermediate Transportation to Kids Marathon

The next steps in the process will be as follows:

1. **Payment** (two options):

- Option 1: P3R will directly pay any applicable invoices related to this project
 - Please forward invoices ASAP to: Julie.bruening@p3r.org
 - If the total amount exceeds the approved amount, P3R will send payment for the approved grant amount to be deducted from the total owed for the project.
- Option 2: P3R will pay the requester the approved amount
 - Please provide any applicable quote(s) and/or financial documents for the project which total the amount requested (or more).
 - Please also provide:
 - Who the check should be made payable to
 - Name and address to mail the check.

2. **Check Presentation (Optional):**

- We would like to offer an official check presentation within the next few months. If interested, please share a few dates and times that would work well for a P3R Staff member to present the “Presentation Check” and take a photo with some of the beneficiaries of this award.

3. **Project Recap:** Please send the following items within one month of the Kids Marathon completion:

- Recap of how you used the funding and how many students and families benefited from it.
- Photo either during the Kids Marathon or minimally a photo of the Kids of STEEL students who benefited from the funding.

Again, congratulations and please do not hesitate to contact me if you have any questions. Thank you.

Sincerely,



Julie Bruening,
Youth Program Manager