

THIS AGREEMENT, is made this 2 day of May , 2023 , by and between Grove City College a regionally accredited liberal arts college in the Commonwealth of Pennsylvania and the organization, Chartiers Valley School District .

The parties intend to be legally bound to the following terms:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Selection of Students.* Grove City College shall be responsible for the selection of qualified students to participate in the practicum/field or student teaching experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the Chartiers Valley School District .
- b. *Education of Students.* Grove City College shall assume full responsibility for the classroom and classroom education of its student. Grove City College shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading and graduation.
- c. *Submission of Candidates.* Grove City College will submit the names of the students to the School District or a designated representative prior to the practicum/field assignment or student teaching. All student teachers will have completed all required clearances. They are on file at the College, teacher candidates maintain their originals and may furnish copies available on request.
- d. *Advising Students of Rights and Responsibilities.* Grove City College will be responsible for advising the student of his or her own responsibilities under the Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Chartiers Valley School District . And should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. *Professional Liability Insurance.* Students may pursue insurance on their terms. The Chartiers Valley School District understands that the college does not purchase insurance for students and has no statutory authority to purchase insurance and it does not possess insurance documentation.

II. DUTIES AND RESPONSIBILITIES OF SCHOOL DISTRICT

- a. *Establishment of Pre-Practicum or Student Teaching.* The Chartiers Valley School District authorizes the use of its facilities as may be agreed upon by the district and the College as a pre-practicum or student teaching center. This pre-practicum or student teaching is for students enrolled in the College's teacher preparation programs. This pre-practicum or student teaching is required and authorized by law.
- b. *Policies of School District.* The college will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. The Chartiers Valley School District will provide the College all the applicable information as students begin their field experiences.
- c. *Administration.* The Chartiers Valley School District will have sole authority and control over all aspects of student services. The Chartiers Valley School District

will be responsible for and retain control over the organization, and operation of its programs.

- d. *Removal of Noncompliant student.* The __ Chartiers Valley School District _____ shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the __ Chartiers Valley School District __ should immediately contact the Placement Coordinator.
- e. *Designation of Representative.* The _ Chartiers Valley School District ____ shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the College in order to discuss, plan and evaluate the experience on the student(s).
- f. *Supervision of Students.* The _ Chartiers Valley School District __ shall provide either a practicum site supervisor or a cooperating teacher who will supervise student activities during pre-practicum or student teaching visits.
- g. *Reporting of Student Progress.* The _ Chartiers Valley School District __ shall provide all reasonable information requested by the College on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the College and the __ Chartiers Valley School District.
- h. *Student Records.* The __ Chartiers Valley School District __ shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent of written consent of the student unless required to do so by law or as dictated by the terms of this agreement.

III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties will mutually agree upon the number of students that shall be assigned to the __ Chartiers Valley School District _ for this pre-practicum or student teaching experience.
- b. *Term of Agreement.* The term of this Agreement shall be 5 years from the date of execution. This Agreement may not exceed a period of five years.
- c. *Termination of Agreement.* The College or the _ Chartiers Valley School District __ may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the __ Chartiers Valley School District __ terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- f. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract

to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

- h. Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in the Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- i. Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

X GROVE CITY COLLEGE

University or College

X *J. Franczyk*

Authorized Signature/date

X *C. Nichols* 5-2-23

Constance Nichols
Chair's Signature/date

X Julie Franczyk
assistant Supt.

Print Name/Title

X _____

School/School District

