



### **Elementary Handbooks- Primary and Intermediate Schools**

1. Arrival/ Dismissal procedures - pg. 8
  - a. Placards used for student dismissal to remove parents from entering the building.
2. Attendance - pg. 12
  - a. Google Form used for parents to notify the office.
3. Chill Project - pg. 16
  - a. Information about the program included.
4. Birthday Invitations - pg. 19
  - a. Information regarding the PTG social directory removed.
5. Non-Instructional Devices - pg. 22
  - a. Included language specific to Smart watches.
6. Code of Conduct Procedures - pg. 30
  - a. Information included to explain the interventions that may be used as a consequence.

### **Middle School Handbook**

1. Overall look and format of the student handbook
2. Added a welcome letter - pg. 4
3. Updated the bell schedules - pg. 14
4. Added information regarding the steps of the truancy process including the Attendance Improvement Conference, School Based Attendance Improvement Program, and Community based attendance improvement program - pg. 35-36
5. Added compliance statement - pg 39
6. Added intervention practice verbiage - pg. 27
7. Athletic Eligibility section updated - pg 15-16

### **High School Handbook**

1. Corrected minor typographical and grammatical errors throughout the handbook.
2. Updated the link to the Program of Studies - p. 7
3. Updated “Grading Procedures” to show CiHS weighted the same as AP.
4. Updated listed phone numbers to include the area codes.
5. Changed section title “Virtual Learning Expectations” to ‘Technology Expectations’
6. Added “Chill Project” information under Student Services on page 11.
7. Moved “Homeless Students’ from the Academics section to General Information section.
  - a. Updated information in the “Homeless Students” section



8. Removed “chairs are only permitted...” information from the “Cafeteria/Commons Area” section because chairs are no longer used at all.
9. Updated Clubs and Activities List
10. Updated drop off and pick up procedures.
11. Updated ILLNESS AND MEDICATION to include “No student is permitted to possess or dispense prescribed or over-the-counter medicines on school property.”
12. Updated RESTROOM USAGE to include “Students who congregate in a stall are subject to a search due to suspicious behavior as well as disciplinary action. Campus safety personnel, teachers, and administrators will routinely check all restrooms on the campus.”
13. Updated CODE OF CONDUCT to include “The Chartiers Valley High School administrators will also implement various interventions as seen fit based on the nature of the disciplinary violation. These interventions will allow students to reflect on the harm that was caused as a result of violating the Code of Conduct with a focus on repairing the emotional or physical damage. The shared goal among administrators, teachers, parents, and students when engaging in these practices is to allow the student to learn and grow from the disciplinary incident and improve behavior moving forward to ensure academic and personal success and a positive experience while at school.”
14. Updated DETENTION PROCEDURES
15. Updated OUT-OF-SCHOOL SUSPENSION to include “A post-suspension conference may be held to discuss the incident and develop strategies to prevent similar misbehaviors.
16. Updated TRUANCY PROCEDURES
  - a. Replaced bullet points with “A child is "truant" if the child is subject to compulsory school laws and has incurred three or more school days of unexcused absences during the current school year. A child is "habitually truant" if the child is subject to compulsory school laws and has incurred six or more school days of unexcused absences during the current school year.”
  - b. Added “The school must hold the AIC conference even if the person in parental relation declines to participate or fails to attend after the school or nonpublic school provides advance written notice and makes attempts to communicate with the individual via telephone.” to the ATTENDANCE IMPROVEMENT CONFERENCE section.
  - c. Removed FOCUS ON ATTENDANCE information as the program no longer exists.
17. Updated “Summary of Alcohol or Other Controlled Substances Intervention Regulations”



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- a. Combined Situational Categories 3 & 5.
- 18. Athletic Eligibility section updated
- 19. Adjusted page numbers in the table of contents based on changes to the handbook.